

Winter Celebration in Pine Grove Park Participant Application

November 24, 2020-January 2, 2022

OPEN DAILY FROM 5:00PM-10:00 PM

Business Name: _____

Contact Person 1: _____ Contact2: _____

Address: _____ City: _____

State: _____ Zip: _____ Phone Number: _____

Email: _____

Please describe display including size and footprint. Use reverse for additional space. YOU MUST attach a drawing (preferably computer, hand drawn is acceptable). Please include a material list and how each part of display will be installed and staked down.

Do you require electricity? _____ Number of plugs needed _____

There is no fee to participate in Christmas in the Park. However, we are actively seeking sponsorship from local businesses and individuals in order to make this an amazing event each year. Please contact us if you can help by sponsoring.

Deadline: November 9, 2021, provided space is still available, otherwise, you will be placed on a waiting list. Please send application by email to

Kati Gardner
Recreation Supervisor
2829 Armour St.
Port Huron, MI 48060
gardnerk@porthuron.org
810-887-1539

WAIVER

By signing this release and indemnification agreement, we hereby expressly assume all such risks of injury, loss, or damage to us or to any related third party, arising out of or in any way related to the above described activities, whether or not caused by the act, omission, negligence, or other fault of the City of Port Huron its officers, its employees, or by any other cause.

Signature Date:

Winter Celebration in Pine Grove Park is a new, spectacular drive-through event during November and December when the City of Port Huron and Port Huron businesses and organizations express their Holiday greetings in the form of outdoor lighted displays meticulously arranged throughout the park at Pine Grove.

This is a community project. In order to maintain the true spirit of the season, the primary theme is the Christmas Season or Winter Celebration, as opposed to individual commercial promotions. There is no charge for display sites but these guidelines must be followed. You must adhere to these guidelines set forth by the City of Port Huron and the Christmas in Pine Grove Park committee.

GENERAL GUIDELINES

IMPORTANT DATES/ACTIVITIES TO REMEMBER

- 1. Christmas in the Park will be held November 24, 2021 to January 2, 2022.**
- 2. Displays may be setup between 8:00am and 4:00pm on Thursday, November 5, 2020 to Sunday November 21, 2021. Due to Covid-19, please maintain social distancing from other groups who may be there during setup.**
- 3. Displays must be installed and operational by 4:00pm on Sunday November 21, 2021.**
- 4. Displays may be taken down beginning January 3-9, 2022. Displays cannot be taken down before January 3, 2022. Displays must be removed no later than January 9th.**
 - All new display proposals and modified displays must be approved by the Committee prior to installation at the park site. A drawing of the proposed displays and/or modifications along with electrical requirements must accompany these proposals with the completed application. This includes new displays for those businesses who have displayed for many years. The drawing should include measurements of the height and width of the display so we can determine the scale of the proposed display. All displays must be family-friendly.
 - The Committee reserves the right to re-assign display sites due to display size, electrical needs and traffic problems.
 - ****All lights must be LED. No exceptions.**
 - Metal and/or wood structures may be used along with the lights.
 - Although the design of your display is your creative idea, it is recommended that it be one of the following: 3D, a lighted steel structure, has moving parts or gives the perception of movement, and it **MUST** be entertaining. **NO** blow-up displays please.
 - Your display must cover at least a 10x10 footprint. This does not include your business sign. There is currently no restriction of maximum space permitted as that will differ from each display. However, you must know the entire footprint space that you will need, so that we are able to provide enough space for you during set-up. Also, we **MUST** know height in case trees are a factor in set-up.
 - Each business is responsible for all set-up, display storage, and take-down of their display. Neither the Committee nor the City of Port Huron is responsible for damaged, stolen, or vandalized property.
 - Each business is responsible for the maintenance of their display. This includes keeping lights operating, fixing structures damaged by weather conditions, electrical, etc. If your display is not

operating for more than 3 consecutive days, you will not be permitted to set-up for the following season.

- Each participant must submit two names and phone numbers of persons to be contacted in case of electrical or other problems with their display to the committee by November 9th. The information provided must be contact information where we can reach participant outside of business hours.
- Please make sure you check your display prior to set-up for brightness and color of light bulbs. You may also enter the Park during the day (notify City staff) to fix any issues necessary.
- Winter Celebration in the Park is held beginning the Wednesday before Thanksgiving and ending on January 2nd from 5:00 pm to 10:00 pm nightly.

ELECTRICAL/WEATHER TIGHT REQUIREMENTS

- Minimum size extension cords to be used are Number 12. No household cords are to be used.
- All electrical connections must be weather tight and taped with electrical tape.
- LED lights are encouraged in order to avoid overloading circuits.
- Please keep sidewalks clear. No electrical or props on sidewalks to allow for pedestrians and snow removal.