



CITY OF PORT HURON

Parks and Recreation Plan

"MARITIME CAPITAL OF THE GREAT LAKES"

2023-2027



City of Port Huron

Parks and Recreation Plan

2023-2027

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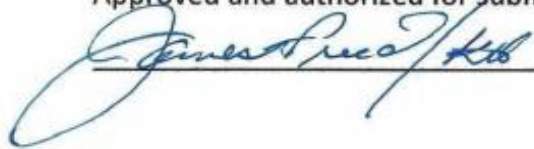
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James Freed, City Manager – January 23, 2023

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Introduction

The City of Port Huron is proud of its history of creating public spaces and safe places to support recreation activities. Over the past five years, as guided by the city's adopted Comprehensive Recreation Plan 2018-2022, the city has completed several action items and improvements at many of the public parks. The common theme is to provide spaces that offer accessible, creative options for outdoor activity, low and no cost recreation events and a variety of programs. Port Huron wants to continue to encourage people of all ages to interact and pursue an active and healthy lifestyle. The importance of public spaces and recreational opportunities for both physical and mental health has been highlighted during the pandemic. Communities value their parks and recreation programs as a measure of their quality of life and desirability of neighborhoods. Well maintained public spaces are often a factor considered for future investments and determining the stability of an area. Port Huron is no exception.

The City's Five-Year Recreation Plan expires on December 31, 2022. Several funding programs require that the City maintain a current Recreation Plan that is approved by the local legislative body and the Michigan Department of Natural Resources (MDNR).

The 2023-2027 Recreation Plan has been prepared in accordance with the "Guidelines for the Development of Community Park, Recreation, Open Space, and Greenway Plans" from the MDNR (IC 1924, Rev. 12/20/16). The Plan will be included in the Appendix of the city's updated 2023-2027 Comprehensive Master Plan.

The Recreation Plan is a document that provides broad strokes for meeting the needs of the community and is not a rigid document that provides a definitive list of activities or funding commitments. It is a vision plan and not a budget, and all elements of the plan are dependent upon the availability of local funding; and, to a large extent, the success of applications for federal, state, and private grants in a highly competitive environment.

Extensive improvements have been completed during the current Plan that touch on almost every park within the city. Yet, the levels of activity at each park has increased three-fold since the pandemic and the age range of the visitors to the park has grown to include older adults.

Recreation trends, new sports, equipment and access designs are always emerging. Therefore, this plan provides an ambitious list of projects and desires for the next five years that try to anticipate community needs, recreation trends, and resources. The plan will include specific park and recreation needs, including maintenance strategies, and prioritize implementation with identified funding opportunities.

The plan includes the following required topics:

1. **Community Description:** Description of the jurisdiction covered by the plan and the extent of its focus.
2. **Administrative Structure:** Description of how park and recreation functions are or will be carried out. This will include current and projected budgets and sources of funding, capital improvements, maintenance plan, staffing and volunteers, and partnerships (private and public).
3. **Inventory of existing parks, nature areas, and recreation facilities** (both private and public) and their location, size, amenities and types of recreational activity that the area supports. This includes maps and site plans, and the completed Inspection Reports for previously funded grant sites.
4. **Description of the Planning and Public Input Process:** Evidence of public participation, public hearings and plan reviews prior to final adoption by the legislative body.
5. **Goals and Objectives:** Specific goals and objectives that will be taken into consideration when setting priorities, evaluating proposals and funding opportunities.
6. **Action Program:** Specific work items that may be undertaken by staff, volunteers or other partners which will assist city in meeting the stated goals and objectives during the next five years. It will also allow for development of a capital improvement plan that includes rough cost estimates for priority projects and needs so as to be effectively matched with limited resources and leveraged dollars.

Community Description

The community description consists of two distinct components: jurisdiction served and extent of the plan focus. This plan was developed for the City of Port Huron's Parks and Recreation Department. Port Huron is the largest city within St. Clair County and considered the county seat. This plan's jurisdiction includes all aspects of parks and recreation facilities owned and operated by the city and within the city corporate limits; however, realistically, the city's park and recreation programs serve a broad population beyond its 30,184 residents. In the city, the median household income is approximately \$33,493. Unfortunately, nearly 20% of the households are at or below poverty level and resources are limited for reinvestment and redevelopment. St. Clair County's population is 176,137 with a median household income of \$50,347. The Plan will focus on a range of recreation and park opportunities including trails, public waterfront access points, as well as mini, neighborhood, and community parks located within the city's physical boundaries.

The city consists of approximately 7 square miles that include 3 miles of waterfront along both Lake Huron, the St. Clair River and the Black River. The community serves as the international border crossing into Canada via the International Blue Water Bridge and is approximately 60 miles northeast of Detroit. It is considered a part of the Urbanized Area of the Detroit Metropolitan Statistical Area (Detroit-Warren-Dearborn MSA), and designated as a Core Community by the Michigan Economic Development Corporation (MEDC), as well as undergoing participation in the Redevelopment Ready Communities program established by the MEDC.

The city has a long history of promoting healthy lifestyles, providing creative and innovative recreation venues, access to the waterfront and year round activities. A strong working relationship exists with both the St. Clair County Parks and Recreation Commission and the adjacent villages and townships. Several recreation programs are successful because of that desire to collaborate and provide quality services and park amenities to the entire area.

Administrative Structure

The City of Port Huron is organized under the City Manager form of government in which the City Council as the elected legislative body, appoints a City Manager as Chief Administrative Officer. The city manager supervises the day to day operations and administrative affairs of the city and implements policies established by the city council.

The City Manager has the responsibility to appoint and remove administrative staff and department heads overseeing the daily tasks and functions. The city government is organized into seven departments with a designated department head and, as necessary, division heads or supervisors. The Parks and Recreation Department oversees several divisions including Parks and Forestry, Cemetery, and Recreation.

Michigan Enabling Legislation for providing public recreation and parks includes 1917 Public Act 156, 1929 Public Act 312, and 1965 Public Act 261, as amended.

(See Appendix A, City of Port Huron City Government Organizational Chart)

Parks and Forestry Division

The Parks and Forestry division is organized and operated under the supervision of the Recreation Department. The division is responsible for the maintenance of 30 parks and playground locations covering approximately 178 acres and more than 3 miles of waterfrontage. A wide variety of facilities and general duties of this division include:

- Maintaining Baseball and Softball fields/facilities
- Installation, Inspection, Maintenance of playground equipment.
- Cutting, planting, maintaining grass, trees, and planting areas in parks or recreation areas.
- Trash, litter and recycle materials picked up, replace receptacles.
- Cleaning parking lots and two public beaches.
- Maintenance and repairs to recreation facilities and support structures.
- Installing, repairing and maintaining playground equipment, accessory structures and seasonal equipment.
- Other general maintenance as necessary.

The Supervisor's staff are also involved in the design and construction of park improvements and special projects.

The Parks and Forestry Division has 11 full time and 2 part-time employees, and a seasonal hiring range of 10-12 employees.

(See Appendix B, City of Port Huron Organizational Chart-Parks/Forestry)

The annual budget for the Parks and Forestry Division is projected to be \$1.5 million. This has increased since the previous five year plan. Changes in operations and the budget since 2012 include the addition of the McMorrان Entertainment Center as a responsibility of the Recreation Division, and the recently approved 1 mill tax rate for the maintenance and operation of the city’s parks and recreation facilities. The budget is available for operation and maintenance, but exclusive of major capital improvements.

Recreation Division

The Recreation Division is responsible for the design and implementation of a wide variety of recreation activities, programs, and facilities. The division is held responsible, as specifically stated within the city ordinance, “to plan, develop, and direct recreation programs, so that the community’s recreational needs, interests, and facilities are continuously being met, maintained and improved upon”.

The Recreation Supervisor guides the work load of 4 full time employees and over 40 seasonal employees as necessary.

The Recreation Director has direct oversight of the McMorrان Place Entertainment Center. It benefits from 5 full time positions and several seasonal/special event employees. The complex is located in downtown and advised by an authority that is appointed by the City Council. The building was constructed in 1960 as a gift from the McMorrان and Murphy family. The facility includes a 4,800 seat multi-purpose arena and a 1,157-seat theatre, and two meeting rooms suitable for private events, small conferences, receptions, or public meetings. The Plaza in front of the building includes a fountain, statues and clock designed by sculptor Marshall Fredericks. The building was designed by Alden B. Dow. A renovation of the McMorrان Plaza Park during 2022 includes full accessibility to the site, a seasonal splash pad, ice skating rink, performance stage, and outdoor venue for community events and recreational classes, concerts, and enjoyment.

Through a formal agreement at the time of completion, the city is responsible for the operational deficits that may occur and a variety of capital improvements. The budget for some operations and capital costs come from the Parks and Recreation funds.

The major revenue and expenditure categories are provided in the Parks and Recreation fund budget for 2022-2023 are shown:

<u>REVENUES</u>	2022-2023 (Projected)
County Millage	\$130,000
Recreation Fees	\$235,000
Swimming Pool Fees	\$ 34,000
Boat Launch Fees	\$ 42,000
Parking Fees (Lakeside Beach/Park)	\$ 160,000
Total Operating Revenues	\$601,000
Local 1% millage (approved 8.1.17)	\$546,000
General Fund Allocation	\$372,000
	<hr/>
	\$1,519,000

<u>EXPENSES</u>	2022-2023 (Projected)
Wages & Benefits	\$ 392,393
Operating Supplies/Contractual Services	\$ 218,009
20 th &Court Street Pool Facility	\$ 73,080
Sanborn Pool Facility	\$ 132,119
Lighthouse Beach & Park	\$ 26,393
Lakeside Beach & Park	\$ 123,680
Palmer Park Recreation Center & Park	\$ 181,372
McMorran Place	\$ 371,954
Total Expenses	\$1,519,000

Budget Considerations

The annual budget appropriations for recreation programs and the maintenance of the park system is the result of an established budget setting and review process that occurs every year beginning in February and ending with a public hearing and the city council's "authorizing resolution" to accept the annual budget. The City's fiscal year is July 1st-June 30th. At the same time, the city prepares and approves their Capital Improvement Plan (CIP) to establish priorities and identify potential needs and estimated costs throughout the city. The capital budget takes into account the City's current financial capacity, anticipated and available federal and state aid programs and changing community needs.

Another resource for the Parks and Recreation Department is the availability of St. Clair County Park and Recreation Millage funds. The city's allocation from these funds averages \$130,000 per year and traditionally have been used for capital improvements and as match funds for grant proposals.

In August 2017 the citizens of Port Huron voted to impose a separate and additional one mill in order to acquire necessary funding to maintain city parks and popular recreation facilities. It is estimated that approximately \$546,000 will be available annually for use within the department.

Role of Volunteers

The Port Huron Recreation Department is blessed with an active contingent of volunteers suitable for all types of programs or special events. Volunteers range from individuals that have a passion for a specific sport or program and therefore lend their assistance to coach or teach; interest groups that want to perform community service or undertake a special event; school groups, businesses and health organizations that may want to donate materials or their time.

Recent volunteer activities include fundraising events for new inclusive play areas at Gratiot Park, landscape plantings, spring and fall clean up events at the parks and beaches, donation of materials for upgrading playground equipment and maintenance of ball fields and splash pads. The Recreation Department is able to offer more programs and activities to the community because of the number of volunteers that step up each year and generously offer their time and talents.

The **Junior Recreator Program** is a great example of volunteer opportunities for young teens. The program was honored with recognition awards through both the Michigan Municipal League's Innovation Program, and the Michigan Parks and Recreation Association. The summer volunteer program is for teenagers 12-15 years of age. They are "hired" and work in various programs or recreation facilities during the summer. After earning 65 hours of volunteer work, they earn a trip to Cedar Point Amusement Park and other prizes. Over 50 young people participate each summer, and many go on to paid summer employment positions when they

graduate from the program. Junior Recreator gives young teens an opportunity to learn employment skills and become involved in their community.

Several interest groups and service clubs provide volunteers and support throughout the year.

The **Port Huron Beautification Commission** has volunteers that plant and maintain over 22 flower beds throughout the City; including parks. They are the original sponsors of the popular “Yard of the Year Contest”.

The city’s “Adopt-A-Park” program and the fall and spring “Park Days” programs are successful because of volunteers and local organizations that step up and lend a hand to make sure that all city parks and recreation sites are safe, well maintained and utilized in an appropriate manner. The Recreation Department has also been the recipient of several volunteer initiatives during October’s well publicized “Make a Difference Day”. Volunteers have repaired playground equipment, built raised garden beds, painted signs and raked leaves.

Special events such as the annual Halloween Stroll, can count on strong support from the local schools’ National Honor Society and Student Council membership, church youth groups and local business partners.

The **Port Huron School District, St. Clair County Community College, Blue Water YMCA** and area sport associations are also long term supporters and partners. The schools and the city often share facilities and leverage limited resources for maintenance and improvements. The local sport clubs such as the Port Huron Competitive Sports Association lease ball diamonds and contribute to the seasonal maintenance costs while providing events such as games and tournaments that draw community members and tourists to our local park and adjacent commercial centers.

Recreation Programs

The City of Port Huron Recreation Department provides traditional and non-traditional recreation programs for individuals of all ages, for city residents and those who live in the adjacent townships, families, and seniors, and interest groups partners. The department continues to seek out ideas and public input for new and creative programs, trends and popular activities that would offer diverse recreation resources to the Blue Water area.

A complete list of programs offered by the Recreation Department is provided in the Appendix. The programs offered change yearly as a result of staff evaluation, community feedback and available resources in order to meet the needs of our consumers.

Community Partnerships

The Recreation Department has a long history of partnerships with local organizations, the school district, community college, service clubs, interest groups, and adjacent townships.

The following is an example of the more recent partnerships that allow our community to benefit from leveraged resources:

Port Huron School District

The Recreation Department works closely with the Port Huron School District. Many programs use the facilities located at the elementary, middle and high schools. There are both informal and formal agreements with the school district regarding the use of school facilities, school buses and school grounds for year-round programs including summer playground and lunch.

St. Clair County Community College

The department also has an agreement with the St. Clair County Community College to utilize and help maintain baseball fields throughout the year that are located at Sanborn Park, Pine Grove Park and 16th Street Park. The college does not have its own baseball facility and therefore provides maintenance and expertise in exchange for use during practices, tournaments and special events.

Non-Profit Organizations

Habitat for Humanity volunteers are offering their services to build play houses at Palmer Park, Master Gardeners are providing information on drought resistant plant materials for parks and Riverside Boat Launch, volunteers from several organizations are providing teams to work on clean up events in the parks and along the beaches at Lakeside and Lighthouse Park. Friends of the St. Clair River offer maintenance and educational assistance regarding invasive species along nature trails and waterfronts.

Adjacent Townships

Port Huron's partnership with several townships provides their residents with discounts and full access to recreational programs and events at the same rate and level of service as city residents. Mobile sport programs such as "SportPort" are available to rural areas or neighborhoods that may not have easy access to sport equipment or events.

Examples of activities and events include:

SPRING AND SUMMER ACTIVITIES

Summer Camp at Palmer Park

Meet Up, Eat Up – summer lunch program in area parks and designated locations.

Swim Classes – All ages

Lifeguard and Water Safety Training



Competitive Swim Teams

Playground Programs – Partnerships with Police Department, Social Service Agencies, School District

Youth Sports – Volleyball, Baseball/Softball/T-Ball, Cheer Camp, Basketball, Soccer, Golf, Yoga, Running, Tennis



Special Seasonal Events – Rockin’ the River Concerts, Outdoor Movie Nights, Campouts, Kayak and Paddleboard Events.

Adopt a Park Program, Project Park Days, Meet Up and Eat Up Program

FALL ACTIVITIES



Youth Classes – Dance, Kids Cook Off, Palmer Playgroup, Tutoring, Arts and Crafts

Seniors – Card Clubs, Daily Lunch Program with Council on Aging at Palmer Park Recreation Center, Drawing Class, Dancing and Singing.

Seasonal Events – Halloween Stroll, Fall Family Carnival, Sports & Social Club

Rugby, Karate, Singing Class

Youth Classes – Kids Cook Off, Palmer Playgroup, Alphabet Adventures, Arts and Crafts.

WINTER ACTIVITIES

Social Saturdays for Toddlers – Zoo Life, Adventures of Dinosaurs, Art Classes

Afterschool Programs – Kids Craft Corner, Science in Action, Cooking, Sports

Adult Classes and Crafts – Internet for Silver Citizens, Yoga, Fencing, Self Defense Class.

Seasonal Events – Chilly Fest, Cabin Fever Fridays, Daddy Daughter Dance, McMorrان Family Fun Events, Learn to Skate Programs.



RECREATION AND RESOURCE INVENTORY

Recreation and Resource Inventory

The City of Port Huron is the largest city within St. Clair County and considered the county seat. Therefore, the city provides services and activities to the regional area and frequently enters into partnerships with adjacent townships, the Port Huron School District and private recreation entities in order to leverage resources.

A listing of public and private parks, nature areas and recreation facilities (private and public) are illustrated as the Resource Inventory Table in the Appendix.

METHODS USED TO CONDUCT INVENTORY

Extensive inventories have been completed of each privately and publicly-owned park, nature area, public spaces suitable for recreation, recreation facility and resource. Land and facilities owned by the city were inventoried during the summer months with a designated team that visited each site, took photographs and notations on the existing equipment, condition of equipment, accessibility issues and the area in general (including parking lot, restrooms, sidewalks lighting and related infrastructure). In addition, an inventory was updated by staff of all city owned facilities and parklands, private recreation venues (including fitness centers), and school district sites. Information was obtained from the city engineering department, planning department, community development division; as well as the Port Huron School District and adjacent township staff as necessary. The St. Clair County Metropolitan Planning Commission and the St. Clair County Parks and Recreation Commission provided updates regarding proposed projects in adjacent communities. The city staff also has worked with representatives from the Disability

Network (formerly the Blue Water Center for Independent Living) and the local Community Enterprise to discuss needs and potential improvements in the parks and at city owned recreation sites regarding our common goal to provide recreation and access to everyone regardless of their age, physical challenges or socio-economic status. The “EveryBODY Play” Initiative is a local endeavor that promotes this common goal and leverages resources throughout the regional area.

The survey that was completed by local residents and facebook followers also provided some insight as to specific repairs or alterations that may be beneficial at some locations and those comments were considered during the inventory reports and development of action items.

Inventory included the following categories:

- City owned facilities and parks
- School District facilities
- Within City privately owned facilities
- Outside of City public and privately-owned facilities.

Accessibility factors were also noted in the inventory of city owned sites and facilities.

In 2012 the City completed an ADA Transition Plan and in 2013, an executive summary and action plan were incorporated into the development of the city's Capital Improvement Plan. In addition, this information is used to compare the facilities to the 2010 ADA Standards for Accessible Design. A ranking from 1-5 (1 = none of the site amenities meet ADA Standards and up to a 5 = all of the facility/site amenities meet not only ADA, but also the Principles of Universal Design) was used and is shown in the Resource Inventory Table. In accordance with Michigan DNR standards, facilities were evaluated to determine their score. Not only were the facilities evaluated, but also the access routes to the facilities were considered. The following guideline was used:

1. None of the facilities/park areas meet accessibility guidelines
2. Some of the facilities/park areas meet accessibility guidelines
3. Most of the facilities/park areas meet accessibility guidelines
4. The entire facility/park area meets accessibility guidelines
5. The entire facility/park area was renovated or newly built using Universal Design guidelines to meet accessibility.

The City is committed to including accessibility as a factor when reviewing proposed improvements and infrastructure at each of the sites. Several playscapes and walkways have been completed and more sites are planned for upgrades as funding resources become available. They will incorporate Universal Design as much as

possible. The short-term goal over the next five years is to make sure that each park has at least one picnic table, bench and walkway that is accessible, and where applicable, has play equipment and restrooms that are ADA accessible or use Universal Design standards.

The National Recreation and Parks Association (NRPA) provides respected guidelines that suggest municipal park systems include 6.25 to 10.5 acres of land per 1,000 in population. With the city's 2010 Census Data population count of approximately 30,184, this equates to 188-316 acres of recommended open space. As summarized in the following tables, the combined acreage of the city parks and the school district's open spaces that are available for recreation purposes is 271.51 acres, slightly above the mid-point of the recommended range.

The inventory table includes the park or facility name, size in acres, general description of the purpose and use, primary service area (a walkability map is part of the Appendix), the type of recreation or support facilities on the site, accessibility (in addition to the 2012 ADA Transition Plan). A map of each public park with major recreation equipment or facilities, trails or other relevant land uses is made a part of the inventory section.

As part of the inventory, the city has utilized its current ADA Transition Plan and onsite inspections to evaluate each city owned park and recreation facility to determine extent the park or facility meets the ADA Standards for Accessible Design. While all parks and facilities had some element of

accessibility; there was room to improve and many opportunities to add elements that would exceed ADA Standards and could meet the principles of Universal Design.

The action plan takes this information into consideration and includes related work tasks.

Marina facilities are also included and important to the city's goals to provide access to the waterfront for everyone and to enhance water sports, recreation and education of this vital resource that is such a large part of the "Bluewater Area". Dredging is necessary at times within the Black River and the Canal where it flows to Lake Huron. The downtown marina is dredged once a year in late March or early April and in accordance with permits issued through the State of Michigan. About 2,300 cubic yards of material are dredged in a typical year. The annual budget provides a set aside of \$125,000 specifically for dredging costs. The canal that links the

Black River to Lake Huron and is used to flush the river is normally dredged in the early spring and again (depending on lake storms and silt wash) in the early fall. An additional budget set aside for this project is \$60,000 and some years it includes nearly 9,000 cubic yards. The material is taken to DEQ approved sites.

POST COMPLETION SELF INSPECTION REPORT

A Post-Completion Self-Inspection Report (including photographs) is provided in the Appendix for all sites that received grant assistance, regardless of the year of funding from the following resources:

- Land and Water Conservation Fund
- Michigan Natural Resources Trust Fund
- Recreation Passport Grant Program
- Clean Michigan Initiative Recreation Bond Fund
- 1988 Recreation Bond Fund

MINI-PARKS			
Map #	Name	Acreage	Service Area
20	Mansfield Tot Lot	0.8	Neighborhood
24	11th & Division Tot Lot	1	"
25	19th & Division Tot Lot	0.5	"
29	Haynes Park	0.8	"
30	Kind Park	0.44	"
TOTAL		3.54	

NEIGHBORHOOD PARKS & PLAYGROUNDS			
Map #	Name	Acreage	Service Area
18	Palmer Park	7.8	Neighborhood
19	Gratiot Park	1.8	"
21	Optimist Park	3.2	"
22	White Park (Woodrow Wilson School)	3.4	"
26	Knox Field	6.5	Community
27	Lincoln Park	10.5	"
28	16th & Dove Park	13.5	"
33	Cleveland School/ Leonard Center	4	Neighborhood
31	Renaissance South	0.4	"
32	SCC Community College	0.5	"
34	Roosevelt School	1.9	"
35	Woodrow Wilson School	0.7	"
36	Harrison Center	1.5	"
37	Garfield School	7	"
38	Crull School	8	"
39	Holland Woods	4	"
43	Draper Park	1.03	"
TOTAL		75.73	

COMMUNITY PARKS				
Map #	Facility	Acreage	Water Frontage (Feet)	Service Area
1	Lakeside Park	19	1,170	Community
2	Lighthouse Park	10	900	"
3	Thomas Edison Park including International Flag Plaza, & Scenic Turnouts	12.7	4,700	"
4	Pine Grove Park	21	1,500	"
5	Lincoln Avenue Scenic Turnout	0.5	300	"
6	Keifer Park	0.9	400	"
7	Municipal Office Center & WWTP Walkway	3	2,330	"
8	Vantage Point	0.72	931	"
9	Lincoln Park Scenic Turnout	0.6	250	"
10	Fort Street Dock	0.8	350	"
11	Quay Street Dock	0.97	500	"
12	Southside Dock and Park	1.5	442	"
13	River Street Dock	9.1	2,300	"
14	12th Street Boat Ramp	1.78	200	"
15	Heritage Park on the Quay	0.3	100	"
16	Riverside Boat Ramp	5.7	1,000	"
17	Sanborn	41.7		"
23	20th & Court Pool	2.5		"
40	Port Huron Northern	28		"
41	Port Huron High	32.5		"
42	Blue Water Riverwalk	3.8	3,000	"
TOTAL		197.07	17,373	

TOTAL EXISTING PARK AREA BY TYPE	
Park Type	Total Area
Mini-park	3.54
Neighborhood park	75.73
Community park	197.07
TOTAL	276.34

Table 1 – City Owned Parks and Public Spaces

Park	Acreage	Park Classification	Accessibility	Dedicated Parking	Restrooms	Concessions/storage	Lighting	Reservable Picnic	Picnic Shelter	Picnic Tables	Grills	Benches	Playscape	Play Equipment	Inclusive Play	Baseball Diamond	Sport Field	Basketball Court	Tennis Court	Volleyball Court	Ice Skating/Sledding	Kayak/Canoe Launch	Boat Launch	Fishing	Skateboarding	Splashpad
1. Mansfield	0.8	M	2				x			3	4	1	x				x									
2. 11 th /Division	1.0	M	2							3	4	1	x													
3. A. Pack Tot	0.5	M	2							2	3	1	x													
4. Haynes	0.8	M	2							2	4	1	x				x									
5. Kind	0.4	M	2				x			1	2	1	x													
6. Palmer	7.8	N	2	x	x		x			3	3	1	x		x	x	x			x						
7. Gratiot	1.8	N	2				x			2	3	1	x				x									
8. Optimist	3.2	N	2				x	x	1	5	1	2	1	x			x	x						x		
9. White	3.4	N	2				x			2	3	2	x		x	x	x									
10. Ren. South	0.4	N	2				x			2		1	1	x												
11. Knox	6.5	C	3	x			x		2	9	2	7	2	x	x	2		x								x
12. Lincoln	10	C	3				x	x	1	4	1	10	1	x	x		x	x	x	x	x					
13. 16/Dove	13	C	2	x			x			2		4	1	x	x	2	x	x	x							
14. Lakeside	19	C	3	x	x	x	x	x	x	50	12	15	2	x	x					x		x			x	
15. Lighthouse	10	C	3	x	x	x	x			13	3	2	1	x								x				
16. TE Parkway	12	C	2	x			x					33												x		
17. Pine Grove	21	C	3	x	x	x	x	x	1	12		10	1	x	x	1								x		
18. Lincoln Turn	0.5	C	2	x			x																	x		
19. Keifer	0.9	C	2									3												x		

PLANNING AND PUBLIC INPUT PROCESS

Planning and Public Input Process

The City's Parks and Recreation Department is recognized for its history of collaborations, public partnerships and community outreach. The new Five-Year Recreation Plan is the result of careful review of both successful programs and those programs that failed to achieve desired results.

The purpose of the current 2018-2022 Recreation Plan as proposed is to provide guidance on programs and financial decisions regarding maintenance and development of our parks, open public spaces and recreation facilities; and to make sure that goals and objectives, implementation plans, and capital improvement plans are in place in order to coordinate and facilitate competitive grant applications, volunteer opportunities and shared resources.

Methods Used to Obtain Public Input

Several methods have been used to seek public input and to gather creative and diverse ideas for recreation needs in our community. The first step was the use of a survey to gather information from residents and users of recreation facilities during the months of August thru November, 2022. Survey summary is provided in the Appendix. The city received responses from almost 100 stakeholders. The results were insightful and in many cases, they confirmed that current recreation programs do meet the needs of the area, yet provided helpful ideas for improvements as financial resources become available.

Additional public input has included informal discussions with non-profit groups that use recreation facilities and current partners in events or special promotions. The process began with a public hearing in February and March at a City Council meeting requesting citizen comments on the needs and desires for recreation, website postings of the draft plan throughout December and January; and concluded with a public hearing after the 30-day comment period on the presented draft plan. There was a specific agenda item listed as an opportunity for comments during the public city council meeting in which approval was given on the final plan at the end of the year.

A detailed schedule and certified copies of the resolutions, published public hearing notices and final authorizations are included in the Appendix.

August-November, 2022 – A survey available on Recreation Department Facebook page and City of Port Huron website regarding request for input on existing recreation programs, open public spaces, facilities; and ideas for improvements, additional opportunities. During televised city council meetings, the survey was promoted as well.

Responses to the survey and the accumulated results are included in the Appendix.

October 24, 2022– City Council public hearing to receive comments from citizens and stakeholders on recreation needs or concerns in anticipation of the new five-year Recreation Plan. Public Hearing was advertised in local newspaper and on city website. Council meetings are live streamed and available later on the city website.

October-November, 2022 - Continued outreach and exchange with representatives regarding ideas on making parks and recreation facilities accessible and inclusive. Review of potential play features and research continues on financial resources and partnerships.

November 28, 2022 – City council has public comment period during city council meeting to discuss and seek comments on recreational needs as part of recreation plan development and also in accordance with requirements for DNR Spark Grant applications to be submitted by December 19, 2022.

December 19, 2022– Draft plan available for public review on city website, recreation department websites, hardcopy for review at City Clerk Office, Recreation Department-Palmer Park Center, St. Clair County Library-Main Branch and St. Clair County Metropolitan Planning Commission Office. Copy sent to Southeastern Michigan Council of Governments (SEMCOG).

January 23, 2023 – City Council Public Hearing to receive comments and concerns from the public regarding the draft plan. Public Hearing was advertised in local newspaper and on city website.

January 23, 2023 – City Council provides resolution to adopt Recreation Plan and authorizes submission to State of Michigan. Final Plan is provided to city website, City Clerk’s Office, Recreation Department, SEMCOG, St. Clair County Metropolitan Planning Commission, St. Clair County Parks and Recreation Commission and local library for public access.

As a result of the survey results and input during the past few months from citizens and service organizations, goals and objectives have been offered and several ideas have been placed in the action plan and shown as part of the capital improvement plan. Priorities for implementation are considered due to physical conditions of equipment, risk assessments, community desires and the ability to leverage financial resources.

Comparison to Recreation Standards

The Michigan Department of Natural Resources (MDNR) recommends communities use the National Recreation and Park Association (NRPA) standards to compare current parks and facilities with guidelines established by the NRPA. The City’s current inventory of public owned green spaces and recreation facilities is within those established standards.

The city has inventoried the parks and placed each into one of the following three categories as defined and recognized by NRPA:

NRPA Park Classification

Name	Description	Service Area	Size Criteria
Mini Park	Small, Unique	< 1/4 neighborhood	< 1 acre
Neighborhood Park	Variety of Activities	1/4 mile to 1/2 mile	2-10 acres
Community Park	Variety, Organized Sports, Active and Passive Areas	1/2 mile to 3 miles	10+ acres

GENERAL DEMOGRAPHIC, PHYSICAL, AND SOCIAL CHARACTERISTICS

General Demographic, Physical, and Social Characteristics

When developing goals and objectives, implementation plans and establishing priorities for capital expenditures, it is important to have an understanding of the characteristics of the community and surrounding area, as well as the immediate neighborhood area to be served. The city's plan has been completed with the following information available for consideration such as population trends, socio-economic levels, areas with concentrations of senior citizen housing, low income housing, school facilities, or other private recreational facilities.

Location: The city is located in St. Clair County and approximately 60 miles northeast of Detroit. It is considered part of the Detroit Metropolitan (Wayne) Statistical Area and considered an "Urbanized Area" in scoring criteria. The city is 7.6 square miles and is long and narrow in configuration from south to north. It is contiguous to Fort Gratiot Township to the north, Port Huron Township to the west, and the City of Marysville to the south. These communities, when combined with Port Huron, represent over 38% of the county's population while occupying only 6.1% of the land area.

It is also important to note that Port Huron is tourist town and on the international border with Canada. Many parks and recreation facilities are used by visitors to the Blue Water area such as the public beaches, waterfront parks and marinas, tennis and swim programs, ice skating and sledding hills and special events.

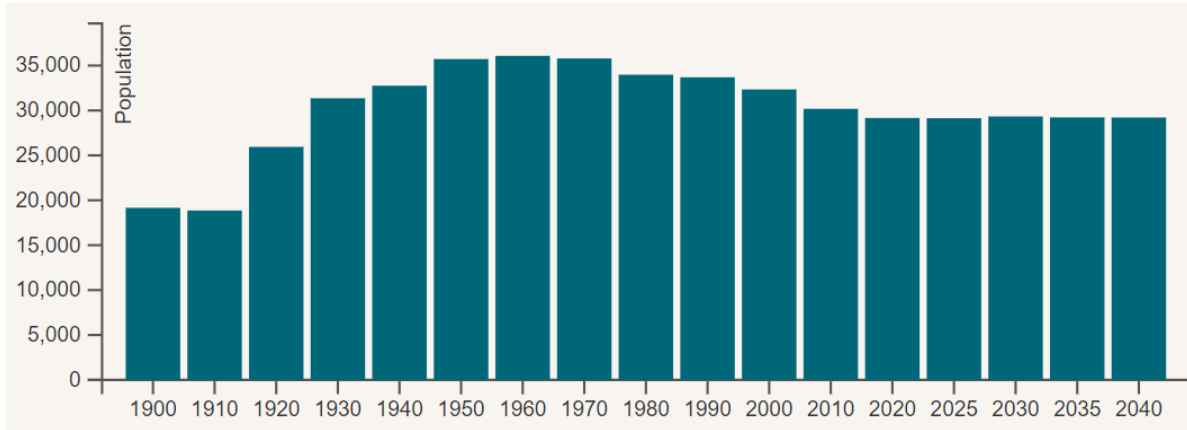
Population: The city has experienced population trends that are shared by many other urban core communities. The age of housing stock, shifting employment opportunities, growing desire for placemaking and quality of life issues in a community that once competed with suburbs and now has the opportunity to reinvent urban lifestyles and small-town traditions. The median age for Port Huron residents is consistent with the average of St. Clair County and the State of Michigan.

The city's population has declined since 1970, while the population of the surrounding townships has grown as available green space became subdivisions and retail malls. The number of rental units within the city has grown and homeownership remains flat. The city is an older, fully developed central city. New recreational facilities or public spaces will be dependent upon thoughtful redevelopment and sharing of existing property. A few years ago, the city formed strong partnerships with surrounding townships and continues to collaborate with them in order to provide a wider range of recreational activities at reduced costs.

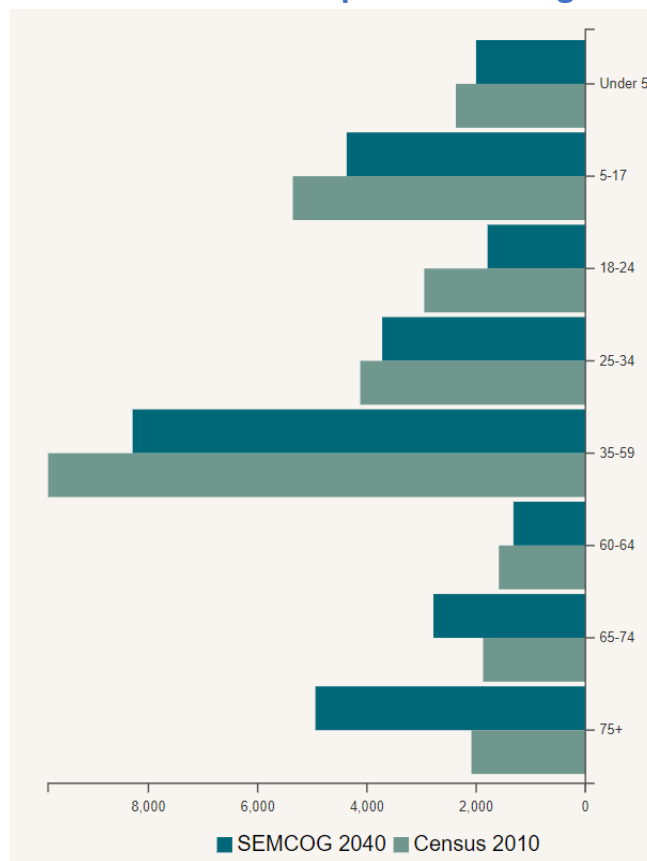
Regional demands on certain facilities such as the beaches and parks will be expected to grow, the population will continue to age in place and provide a demand for different programs and

accessible amenities. The challenges will be how to meet those needs, collaborate with our partners and leverage resources for creative and inclusive activities.

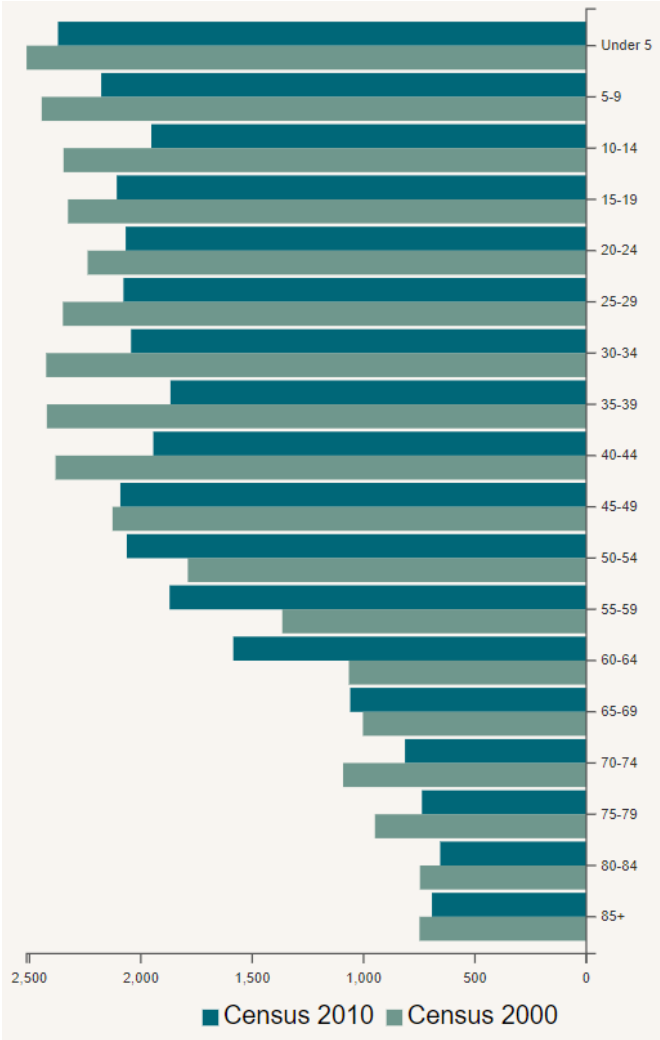
Population Forecast



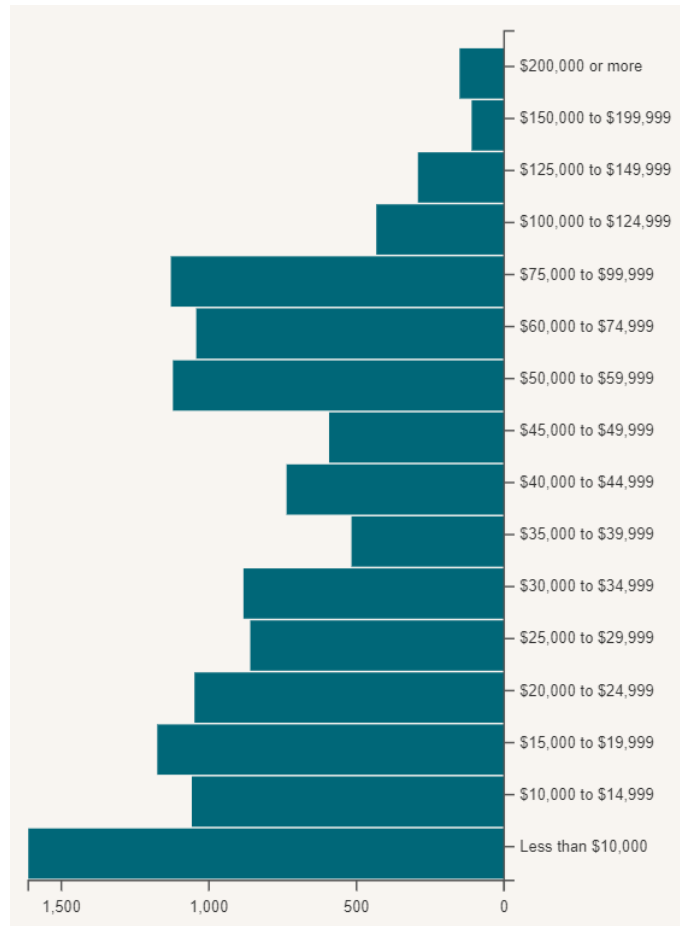
Forecasted Population Change



Population Change by Age



Household Income



Household Income

Income	5-Yr ACS 2010	Change 2000-2010	Percent Change 2000-2010
Median Household Income (in 2010 dollars)	\$33,493	-\$7,510	-18.3%
Per Capita Income (in 2010 dollars)	\$18,688	-\$3,693	-16.5%

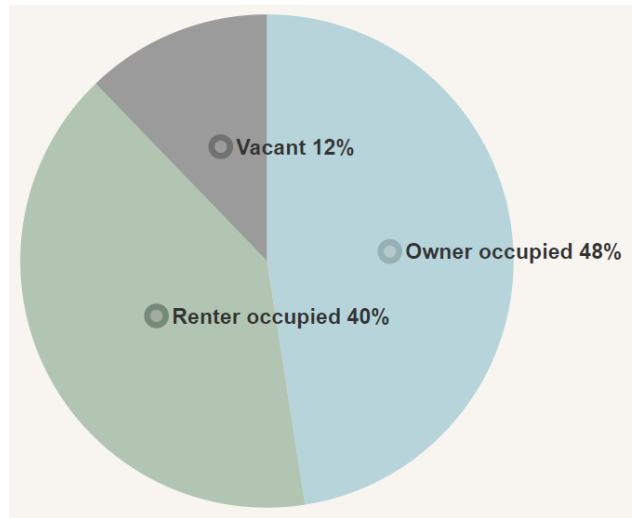
Source: U.S. Census Bureau, Census 2000, and 2010 American Community Survey 5-Year Estimates.

Poverty

Poverty	Census 2000	% of Total (2000)	5-Yr ACS 2010	% of Total (2010)	% Point Chg 2000-2010
Persons in Poverty	5,342	16.9%	8,081	26.3%	9.4%
Households in Poverty	2,231	17.2%	2,905	22.8%	5.5%

Source: U.S. Census Bureau and 2010 American Community Survey 5-Year Estimates.

Housing Tenure



Housing Tenure	Census 2000	Census 2010	Change 2000-2010
Owner occupied	7,409	6,594	-815
Renter occupied	5,552	5,583	31
Vacant	1,042	1,694	652
Seasonal/migrant	94	125	31
Other vacant units	948	1,569	621
Total Housing Units	14,003	13,871	-132

Population and Households	Census 2010	Change 2000-2010	Pct Change 2000-2010	SEMCOG Jul 2016	SEMCOG 2040
Total Population	30,184	-2,154	-6.7%	30,046	29,219
↳ Group Quarters Population	761	-78	-9.3%	761	731
↳ Household Population	29,423	-2,076	-6.6%	29,285	28,488
Housing Units	13,871	-132	-0.9%	13,644	-
Households (Occupied Units)	12,177	-784	-6.0%	12,164	12,277
Residential Vacancy Rate	12.2%	4.8%	-	10.8%	-
Average Household Size	2.42	-0.01	-	2.41	2.32

Topography: Port Huron’s topography is rather flat. The average surface elevation is approximately 600 with a range of 585 to 610 feet above sea level. Most of the city is

developed with the majority of land use devoted to residential neighborhoods of low and moderate density and income ranges.

Water Resources: Port Huron’s most enviable amenity is its largest natural resource feature – direct access to three major bodies of water (Black River, St. Clair River and Lake Huron). The entire eastern boundary of the city, or 8.5 miles, lies along the shores of the St. Clair River and Lake Huron. The Black River bisects the city (north and south) with approximately 6.5 miles of navigable river. The total of waterfrontage property in Port Huron is 16 miles, of which the city is fortunate to own and control 3.4 miles for recreational purposes and 17 different locations or access points.

Transportation: An important consideration in recreation planning is the level of access, services and transportation networks that travel along or near recreation sites and public parks and schools. Port Huron has a public transportation system that is highly accessible and affordable. Streets are well maintained and well lite. Bike paths and non motorized lanes are still under development, but most current gaps are within low traffic volume areas and quiet residential neighborhoods. Major components of transportation are briefly described as:

- Roadways – Interstate Expressway 94 and 69 terminates in Port Huron and provides the community with convenient access to Detroit and other cities; and direct access to the International Blue Water Bridge and Canada.
- Railways – Grand Trunk Western Railroad provides links east to Canada and west for the shipment of goods and materials. Amtrak provides a passenger service to western Michigan and Chicago.
- Water – The city and a private entity operate four seasonal marina locations with overnight dockage and seasonal facilities for long term stays. There are two City owned boat launches and an accessible designed kayak and canoe launch along the Black River. One of the boat launches and the kayak dock are located within the downtown.
- Air – The city and St. Clair County are served by the St. Clair County International Airport which has two surfaced runways. Detroit City airport is 58 miles to the west, and Detroit Metropolitan Airport and Flint Bishop Airport are both approximately 70 miles west from the city limits.
- Local Transportation – A network of 153 miles of paved streets provides direct access from any point in the city to any park or recreation facility. The Blue Water Area Transportation Commission (BWATC) has an extensive public bus service that includes bike racks and energy efficient fuel sources. A new central transfer station downtown allows passengers to travel from anywhere in the city to within a few blocks of their final destination and provides commuter service to the Detroit area. A bike sharing program began this summer and is very popular with not only tourists, but local residents. Desire for additional services related to bike use such as bike racks, pump stations and bike lanes are anticipated.

Land Use: Land use data that includes current zoning map and land use map, low and moderate family income groups by block areas and future land use map are provided in the Appendix. Nearly 50% of the land in the city is devoted to residential use and approximately 6% of land in the city is devoted to public parks and recreational purposes. The city charter requires that any city-owned waterfront property undergo a referendum vote by the citizens before the land may be sold, leased or developed with permanent structures.

DETERMINATION OF NEEDS: When developing assessments of recreational needs and in making comparisons to nationally developed recreation standards (such as the NRPA Standards and State of Michigan's SCORP guidelines), many factors are taken into consideration. They include, but are not limited to:

- Existing inventory of parks and recreation facilities (public and private)
- Population trends, characteristics and location
- Future development opportunities in terms of available land, financial resources, partnerships
- Expressed desires of citizens and community interest groups
- The influence or impact of other existing or proposed parks, open spaces or recreational facilities in the county area

These factors and others guide the conversation and helps staff to determine if requested projects are necessary, realistic and sustainable. Port Huron is a fully developed urban area with very limited vacant parcels. Existing public park land slightly exceeds the National Recreation and Park Association (NRPA) standards, but most parks are over 100 years old. Some such as Pine Grove Park and Lakeside Park are over 125 years old! The challenge becomes how the city can continue to improve the parks and facilities that we have and continue to make those areas relevant and desirable.

RECOMMENDATIONS: A significant amount of hard work, cooperation and donations have been received over the past five years to improve the park and recreation system. Older play equipment continues to be replaced or repaired, accessibility issues are being addressed, and a wider range of activities is offered. The recent survey showed that Port Huron is passionate about their public spaces and continue to rely on the city for educational and recreational experiences. Virtually 100% of city residents are within a half mile radius to a park, school site, or some recreational venue. The city must continue to engage residents and stakeholders, volunteers and donors to assess their needs and expectations for safe, fun and inclusive programs and to monitor goals and objectives as relevant guides.

Goals and Objectives

Mission Statement

The City of Port Huron and the Parks and Recreation Department are committed to providing high quality, inclusive, creative and diverse recreational opportunities for persons of all ages and abilities throughout the Blue Water area.

Goals and Objectives

The City of Port Huron will provide outdoor recreational opportunities for all persons regardless of their age, physical abilities, or socio-economic status. In order to do so, the following goals and objectives have been established for the current plan:

GOAL 1: Provide a variety of recreation opportunities for all ages, interests, and physical abilities.

Objective: Research and collaborate with other interest groups and stakeholders to determine their needs, desires, and trends in recreation activities and then evaluate programs and spaces to determine if they meet those needs.

Objective: Strive to include accessibility and inclusive play elements when making improvements to parks and recreation facilities.

Objective: Provide a wide range of programs, events and amenities for all ages, including aging adults in parks and open spaces.

Objective: Continue to expand social media outreach to obtain feedback, participation, and from community members and visitors.

Objective: Identify possible land acquisition/gift opportunities that would increase accessibility, promote diverse recreational activities, improve water access, or protect natural resources or habitats.

GOAL 2: Provide safe and well-maintained parks, open areas, and recreational spaces.

Objective: In accordance with Maintenance Plan, inspect, maintain and upgrade safety features at existing parks and recreational facilities.

Objective: Utilize Certified Playground Safety Inspector's reports to help prioritize repair schedules and improvements.

Objective: Create a maintenance budget under a Capital Improvement Plan specifically for the Parks and Recreation Division that guides financial investments during the next five years.

GOAL 3: Develop an Action Plan and a specific Capital Improvement Plan that provides guidance on fiscal responsibility and sustainability for parks and recreational facilities.

Objective: Develop list of priority improvements for consideration.

Objective: Develop financial resources beyond existing revenues, identify private and public funding sources, sponsorships and donor partnerships; and volunteer opportunities to leverage resources.

Objective: Determine specific projects to market and create large fundraising campaigns.

GOAL 4: Promote Environmental Stewardship

Objective: Incorporate energy efficient designs and materials while making improvements or creating new recreational spaces, including water conservation, natural and solar lighting, use of natural plantings and drought resistance landscaping.

Objective: Incorporate best practice standards for storm water management, drainage, and dredging when designing improvements to parks and facilities as feasible.

Objective: Promote recycling in the parks by providing recycle bins, and installing items made from recycled materials as much as possible.

Objective: Create educational spaces within parks that promote nature through gardens, wildlife habitats, observation sites, and informational signage or website linkages.

Objective: Maintain and seek ways to expand opportunities for non-motorized trails and pathways connecting recreational spaces, neighborhoods, and commercial sites. Provide bike racks and repair stations at key locations.

GOAL 5: Promote arts, culture, and educational programs within the parks and recreation facilities.

Objective: Encourage programs with interactive learning, lectures, concerts, movies, and events with audience participation within the parks throughout the season.

Objective: Explore opportunities to partner with interest groups to provide public art, music, nature exploring or similar experiences.

Objective: Create opportunities for educational signage or website linkage along areas of interest such as the St. Clair River, Black River and nature trails.

Action Program

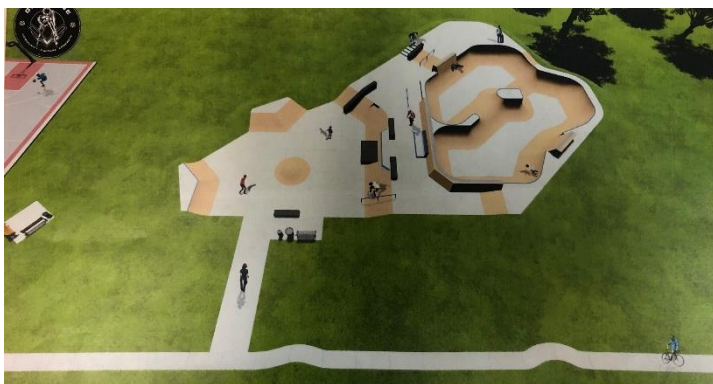
IMPLEMENTATION STRATEGIES

Accomplishing any of the recommended goals and objectives during the next five years will depend upon securing resources that include financial assistance. The current budget does not have adequate funding for all of the desired projects. Therefore, it is necessary to prioritize improvement and to identify and secure matching funds, loans or grants. The following may be considered:

- General fund – Annual budget allocation and new monies available through the recently approved recreation millage (1 mil) will be available for normal maintenance and funding of programs, limited funding of capital improvements as necessary and administrative expenses.
- Community Development Block Grant (CDBG) Funds – Since 1984, Port Huron has been designated an "Entitlement Community" by the federal government due to median family incomes and other impactation factors. Funds must be used to benefit low and moderate income families and neighborhoods. Traditionally funds have been used to provide improved housing and infrastructure, which could include sidewalks and accessibility within neighborhoods serviced by a mini park or neighborhood park.
- Tax Increment Financing – A restrictive revenue source within specified and established Tax Increment Finance Districts. Funds are obtained from tax recapture after initial investments are made on new development projects.
- General Obligation Bonds – A major recreation or park improvement project could be financed with the assistance of a general obligation bond issue. This action requires voter approval.
- Michigan Waterways Commission – Funding from this DNR agency has financed a majority of the cost of nearly all of the city's marina facilities.
- Land and Water Conservation Fund – This DNR funding program provides 50% grant funding as a match for projects that typically benefit or improve waterfront parks and facilities.
- Michigan Natural Resources Trust Fund – Administered by the DNR and provides up to 75% grant funding as a match for projects that acquire, improve or develop park land and facilities.
- Recreation Passport Fund – Administered by the DNR and provides up to \$70,000 with a minimum 25% local match requirement for the improvement of parks, installation of park equipment, and accessible amenities.

- Foundations, Private Grant Opportunities – The city has been fortunate to be able to at various times participate in grant opportunities through local and state foundations and private donations.
- St. Clair County Parks Commission Millage – The city receives approximately \$130,000 annually from the county millage for use in maintaining and improving park and recreation services.
- Business Sponsorships, Donations and Corporate Grants – The recreation department and forestry staff successfully work with local groups to obtain resources for special events, tree plantings, garden areas, children’s educational programs and sports.

The city may benefit from selecting specific parks or recreation sites and designing a comprehensive approach to accessibility issues and improvements. This could allow for special fundraising campaigns to be developed, and significant sponsorships and donors to be secured. Other projects, due to the type of need, will have to be considered throughout the next five years as funding becomes available or volunteers are identified to take on the repairs. A third type of improvement will be completed sporadically, and as other improvements lend opportunities such as energy efficiency and green technology installations, accessibility during repairs or redesign, and replacement of equipment.



Action Plan – 2018-2022 Results

Year 1 : 2018					
Site		Project	Cost Estimate	Goal	Possible Funding
Pine Grove Park	✓	Permanent Restrooms/Concession/Storage Facility	\$120,000	1,2,4,5	Grants, Donations, Millage
	✓	Accessible walkways, select picnic table/benches/amenities	\$ 100,000		
	✓	Pavilion	\$50,000		
		Add inclusive play equipment	\$TBD		
	✓	Additional Parking spaces, including ADA	\$60,000		
	✓	Observation patio	\$50,000		
Lakeside Park	✓	Pavilion, benches, picnic tables(UD), access walkway	\$80,000	1,2,4,5	Grant, Donations, MIg
Knox Splash Pad	✓	UD benches/picnic table/sm. pavilion	\$35,000	1,2,4,5	Grants, Donations, MIg
Lincoln Scenic Turn		Accessible walkway from parking lot to riverfront	\$30,000	1,2,4,5	Grants, Donations
		Replace broken bench, install UD picnic table/amenities			
		Repave/restripe parking lot			
		Informational signage on waterway			
McMorran	✓	Mini makeover of the front plaza area for public gathering and special events (tables/chairs/plantings)	TBD	1,2,4,5	Grants, Donations
			TBD		
Palmer Park	✓	Little Sprouts Nature Play and Tike Trak	\$15,000	1,2,4,5	Grant, Donations, MIg

Palmer Park	✓	Repave/restripe parking lot, provide barrier-free spot, new curb stops	TBD		
	✓	Accessible walkway on north side parking lot	\$5-7,000		
	✓	Small pavilion or shade structure	\$5-35,000		
	✓	UD picnic table/bench/amenities	\$2-5,000		
Year 2 : 2019					
Site		Project	Cost Estimate	Goal	Possible Funding
Palmer Park	✓	Inclusive Play Equipment and access walkway	\$35-50,000	1,2	Grant, Donations
Lighthouse Park	✓	Permanent UD Restrooms/storage	\$250,000	1,2,4,5	Grant, Donations, MIg
	✓	Access walkway and observation patio/amenities			
	✓	Fitness Station			
Riverside Boat Launch	✓	Parking lot repaved/replaced/ADA spaces and access walkway	\$ 700,000	1,2,4,5	Grant, Donations, MIg
		UD Restrooms/benches/picnic table			
Optimist Park		Pump Track (stunt bike trail)/bike rack/repair station	\$60,000	1,2,4,	Grants, Donations, MIg
	✓	Skate park			
Year 3 : 2020					
Site		Project	Cost Estimate	Goal	Possible Funding
16 th St. Park		Tennis Court Improvements	TBD	1,2,4,5	Grants, Donations, MIg
		Basketball Court Improvements	TBD		
		UD Benches/picnic table/amenities	TBD		
		Accessible walkway			
		Innovative Themed Play Equipment/Inclusive Play Equipment			

		Parking Lot Improvements and amenities			
Year 4 : 2021					
Site		Project	Cost Estimate	Goal	Possible Funding
Sanborn Park		Parking expansion/repave/restripe /ADA	\$ 150,000	1,2	Grants, Donations, MIg
		Lifeguard stands/Pool repairs	\$ 50,000	1,2,5	Grants, Donations, MIg
Court Street Pool		Parking repave/restripe/ADA	\$ 150,000	1,2	Grants, Donations, MIg
		Lifeguard stands/Pool repairs	\$ 50,000	1,2,5	Grants, Donations, MIg
Year 5 : 2022					
Site		Project	Cost Estimate	Goal	Possible Funding
Pine Grove Park		Adult Fitness Stations	\$ 50,000	1,2,5	Grant, Donations, MIg
Optimist Park	✓	Inclusive Play Equipment	\$ 100,000	1,2,4,5	Grant, Donations, MIg
	✓	Small Pavilion	\$ 50,000	1,2	Grant, Donations, MIg
Years 1-5					
Site		Project	Cost Estimate	Goal	Possible Funding
Non-motorized trails		Repairs/Maintenance	TBD	1,2,4,5	Grants, Donations, MIg
		Extensions to secondary trails	TBD	"	"
		Create bike paths/lanes where feasible to connect parks to neighborhoods, commercial districts and waterfronts	TBD	"	"

All Parks		Bike racks/repair stations	\$800 - 1,500/ea	"	"
		Dredging, drainage	TBD	4	"
		Energy efficiency	TBD	4	"
		Tree planting/removal	TBD	4	"
		Signage	TBD	4,5	"
		ADA accessibility improvements	TBD	1,2	"
		Parking		1,2,4	"
Other		Property acquisition as feasible for parking, water access, habitat protection, accessibility, or security	TBD	1,2,4,5	"
		McMorran Entertainment Center – capital improvements			
		Create Capital Improvement Plan for Financial Resources/Priorities	TBD	1,2,3,4,5	"

Action Plan – 2023-2027 Proposed

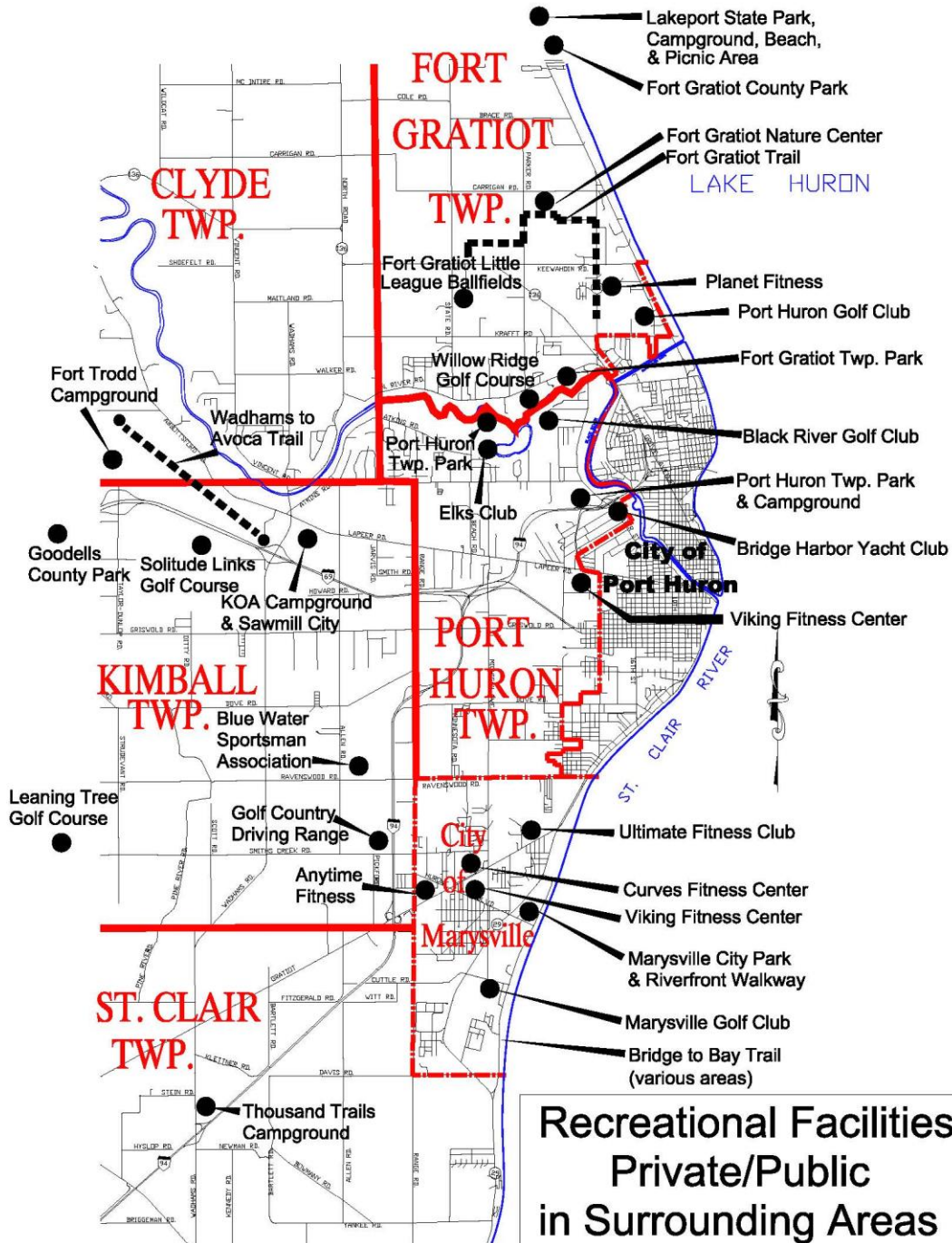
Year 1 : 2023				
Site	Project	Cost Estimate	Goal	Possible Funding
Pine Grove Park	Add inclusive play equipment	TBD	1,2	Grants, Donations
	Creative play features	TBD		
16 th St. Park	Sport Court Improvements	TBD	1,2,4,5	Grants, Donations, Mlg
	Basketball Court Improvements	TBD		
	UD Benches/picnic table/amenities	TBD		
	Accessible walkway			
	Innovative Themed Play Equipment/Inclusive Play Equipment			
	Parking Lot Improvements and amenities			
Sanborn Park	Parking expansion/repave/restripe/ADA	\$150,000	1,2	Grants, Donations, Mlg
	Lifeguard stands/Pool repairs/pool deck improvements	\$ 50,000	1,2,5	Grants, Donations, Mlg
	Pickle ball courts	\$ 75,000		
	Accessibility improvements	TBD		
	Bike/nature adventure trails – Phase 2	\$ 50,000		
Court Street Pool	Parking repave/restripe/ADA	\$150,000	1,2	Grants, Donations, Mlg
	Lifeguard stands/pool repairs/pool deck improvements	\$ 50,000	1,2,5	Grants, Donations, Mlg
	Interactive/accessible play features	TBD		
Year 2 : 2024				
Site	Project	Cost Estimate	Goal	Possible Funding
Lincoln Scenic Turn	Accessible walkway from parking lot to riverfront	\$ 30,000	1,2,4,5	Grants, Donations
	Replace broken bench, install UD picnic table/amenities			
	Repave/restripe parking lot			
	Informational signage on waterway			

Riverside Launch	Accessible paddle-craft launch, route map board	\$20,000	1,2	Grants
Palmer Park Center	Retaining wall/ADA access	TBD	1,2,5	Grants, CIP
	Building improvements	TBD		
Boat Launches	Parking lot repairs/ADA access, docks, amenities	TBD		
Year 3 : 2025				
Site	Project	Cost Estimate	Goal	Possible Funding
Haynes Park	Creative play features	\$ 100,000	1,2	Grant, Mlg
Renaissance Park	Creative play features	\$ 100,000	1,2	Grant, Mlg
Kind Park	Creative play features	\$ 50,000	1,2	Grant Mlg
Lincoln Park	Sport courts	\$ 50,000	1,2	Grant, Mlg
White Park	Redesign for public safety and recreational opportunities	TBD	1-5	Grant, Mlg
Year 4 : 2026				
Site	Project	Cost Estimate	Goal	Possible Funding
McMorran Place	Arena improvements (safety netting, flooring, accessibility)	TBD	1,2,5	Grants, Donations
	Theater improvements (accessibility, storage, restroom renovations)	TBD		
	Additional restrooms	TBD		
	Parking and related access areas (loading dock/lifts/stage)	TBD		
Year 5 : 2027				
Site	Project	Cost Estimate	Goal	Possible Funding
Waterfront Parks	Erosion control and public access	TBD	1-5	Grants, Donations
	Protection of Natural habitats, Environmental Projects	TBD		
Years 1-5				
Site	Project	Cost Estimate	Goal	Possible Funding
Non-motorized trails	Repairs/Maintenance	TBD	1,2,4,5	Grants, Donations, Mlg
	Extensions to secondary trails, create trailheads & amenities	TBD	1,2,4,5	Grants, Donations, Mlg
	Create bike paths/lanes where feasible to connect parks to neighborhoods,	TBD	1,2,4,5	Grants, Donations, Mlg

	commercial districts and waterfronts			
All Parks	Bike racks/repair stations	\$ 800 - 1,500/each	1,2,4,5	Grants, Donations, Mlg
	Dredging, drainage	TBD	4	Grants, Donations, Mlg
	Energy efficiency	TBD	4	Grants, Donations, Mlg
	Tree planting/removal	TBD	4	Grants, Donations, Mlg
	Environmental stewardship	TBD		
	Signage	TBD	4,5	Grants, Donations, Mlg
	ADA accessibility improvements	TBD	1,2	Grants, Donations, Mlg
	Parking		1,2,4	Grants, Donations, Mlg
Other	Property acquisition as feasible for parking, trails, water access, habitat protection, accessibility, or security	TBD	1,2,4,5	Grants, Donations, Mlg
	McMorran Entertainment Center – capital improvements			
	Create Capital Improvement Plan for Financial Resources/Priorities	TBD	1,2,3,4,5	Grants, Donations, Mlg

Maps

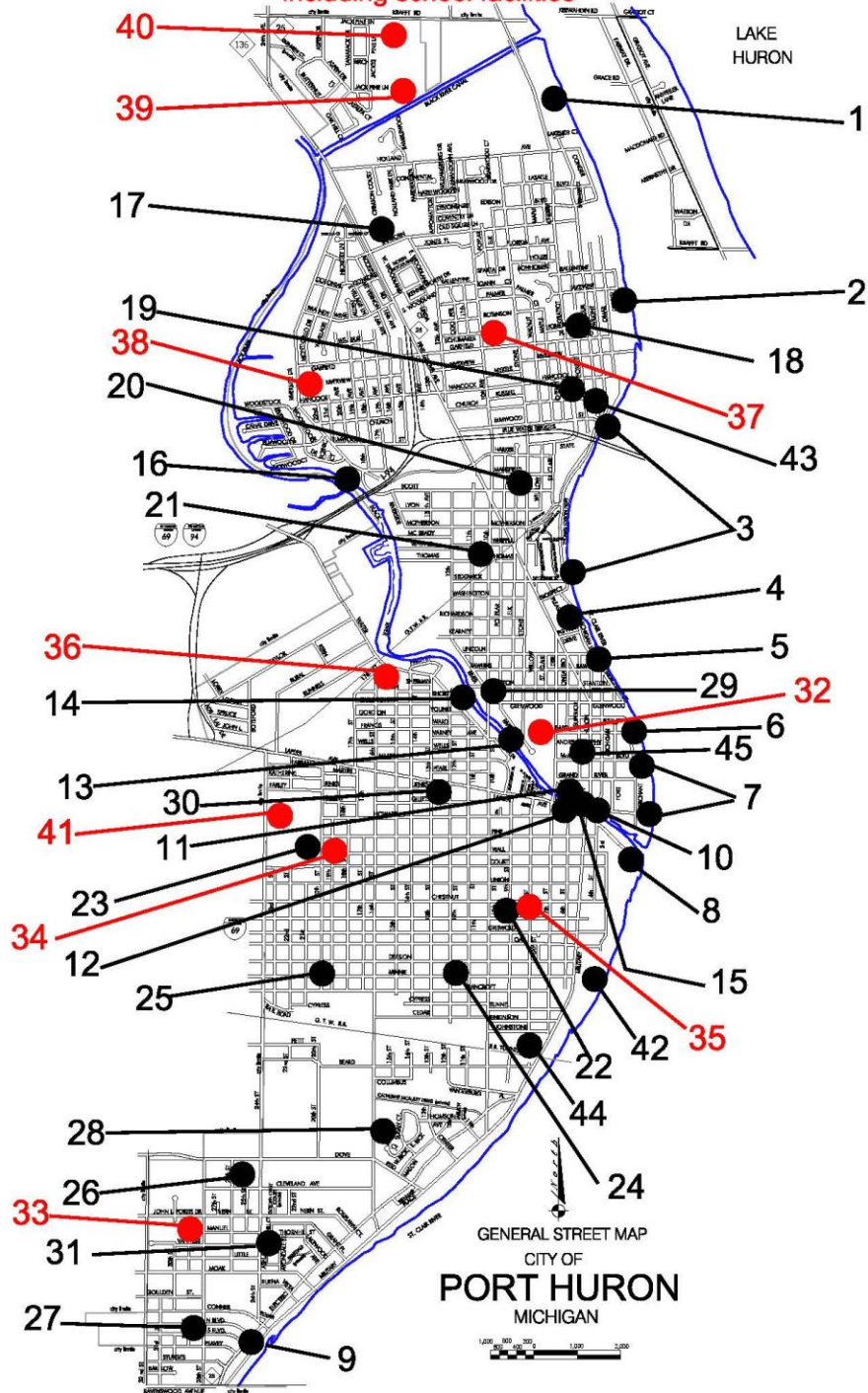
Map A: County Parks



Map B: Parks (Numbered)

PUBLIC RECREATIONAL FACILITIES

including school facilities



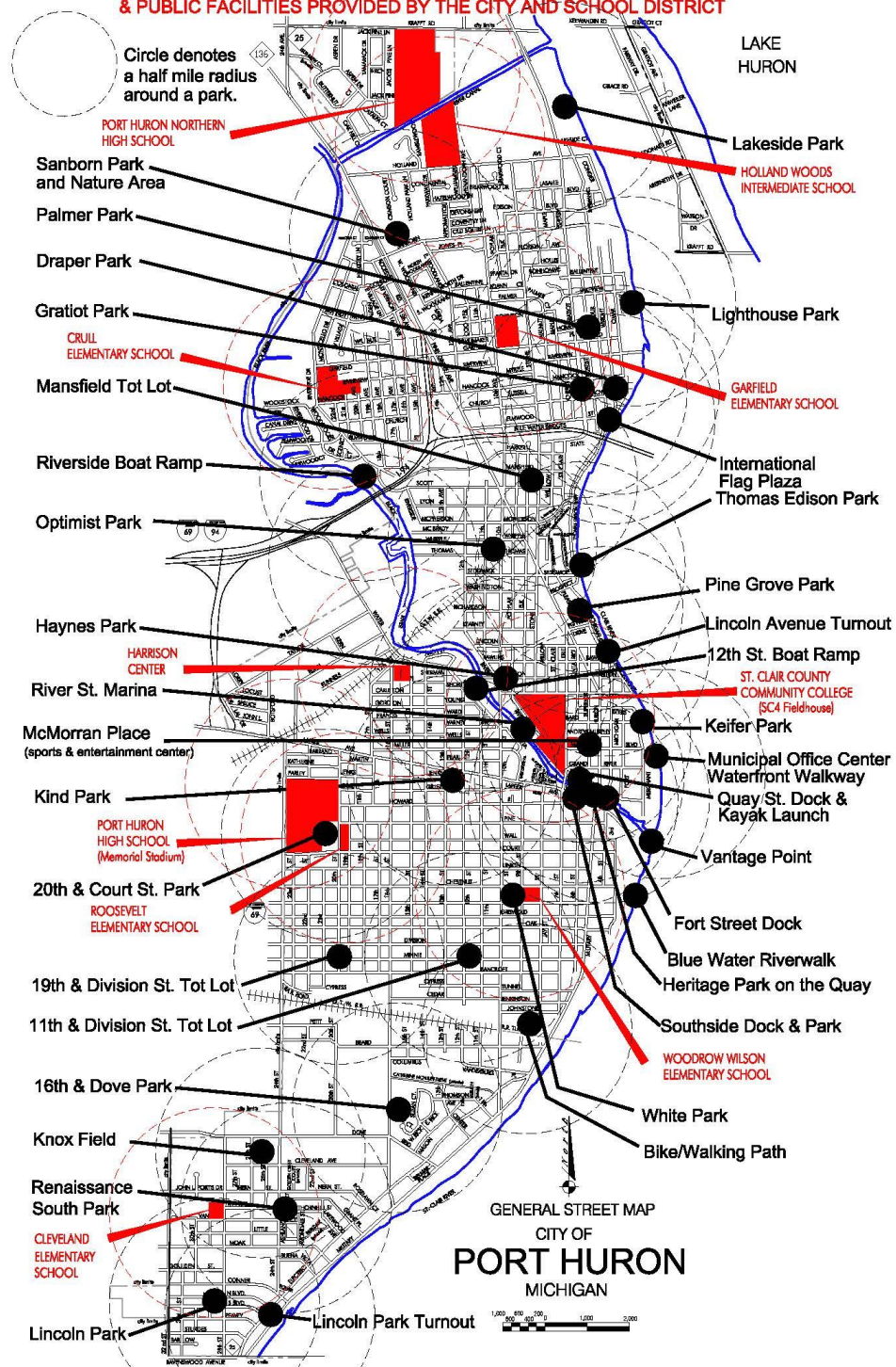
LEGEND FOR PUBLIC FACILITIES MAP

MAP #	Facility Name		
1	Lakeside Park	22	White Park
2	Lighthouse Park	23	20 th /Court Street Pool
3	Thomas Edison Park/Flag Plaza	24	11 th /Division Tot Lot
		25	19 th /Division Tot Lot
4	Pine Grove Park	26	Knox Field
5	Lincoln Avenue Turnout	27	Lincoln Park
6	Keifer Park	28	16 th /Dove Park
7	MOC & Boardwalk	29	Haynes Park
8	Vantage Point	30	Kind Park
9	Lincoln Park Turnout	31	Renaissance South
10	Fort Street Dock	32	SCC Community College
11	Quay Street Dock	33	Cleveland
12	Southside Dock		School/Leonard Center
13	River Street Dock	34	Roosevelt School
14	12 th Street Boat Launch	35	Woodrow Wilson School
15	Heritage Park on the Quay	36	Harrison Center
		37	Garfield School
16	Riverside Boat Launch	38	Crull School
17	Sanborn Park	39	Holland Woods
18	Palmer Park	40	Port Huron Northern
19	Gratiot Park	41	Port Huron High
20	Mansfield Tot Lot	42	Blue Water Riverwalk
21	Optimist Park	43	Draper Park

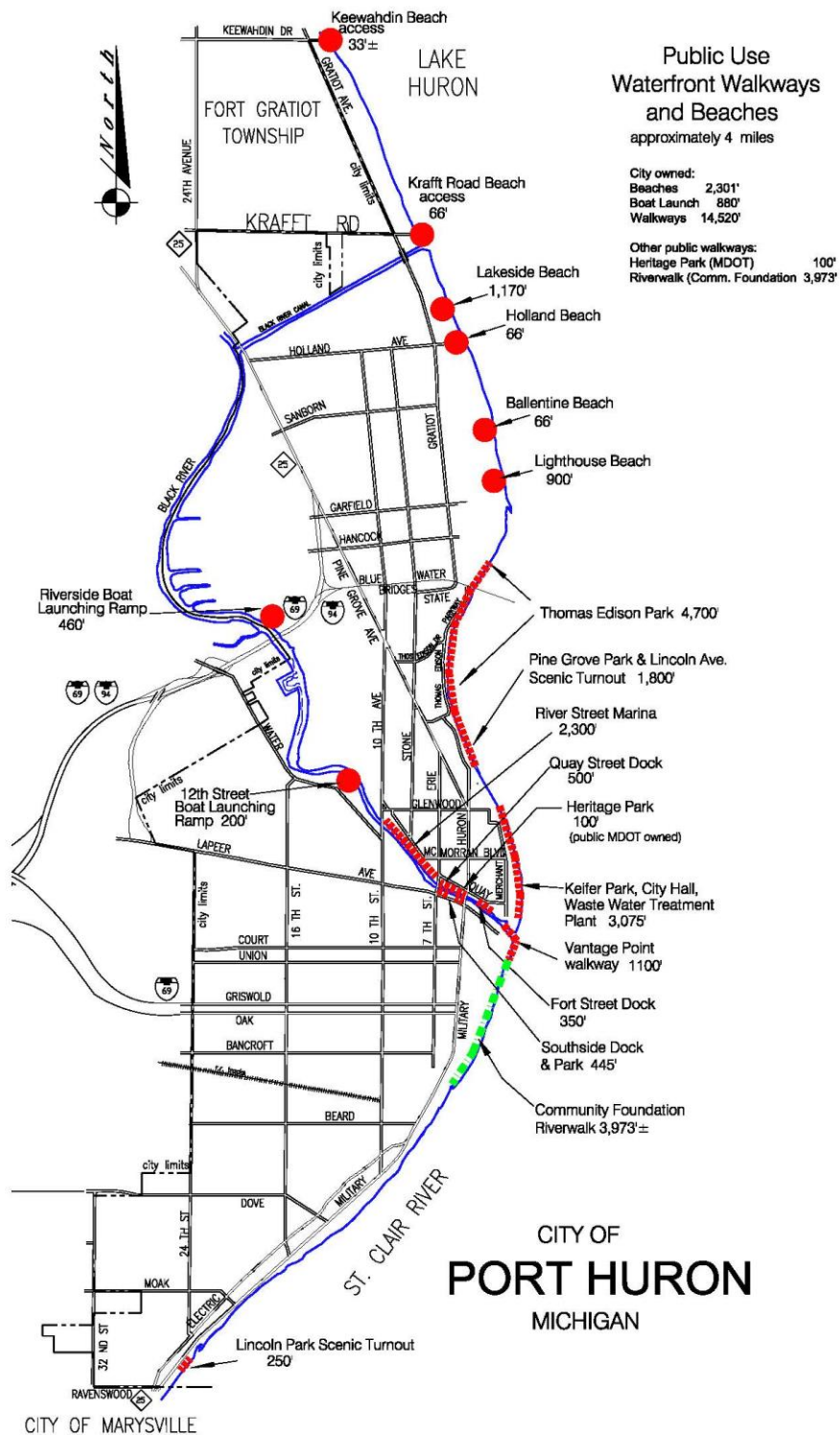
Map C: Park Radius Map

PUBLIC RECREATIONAL FACILITIES

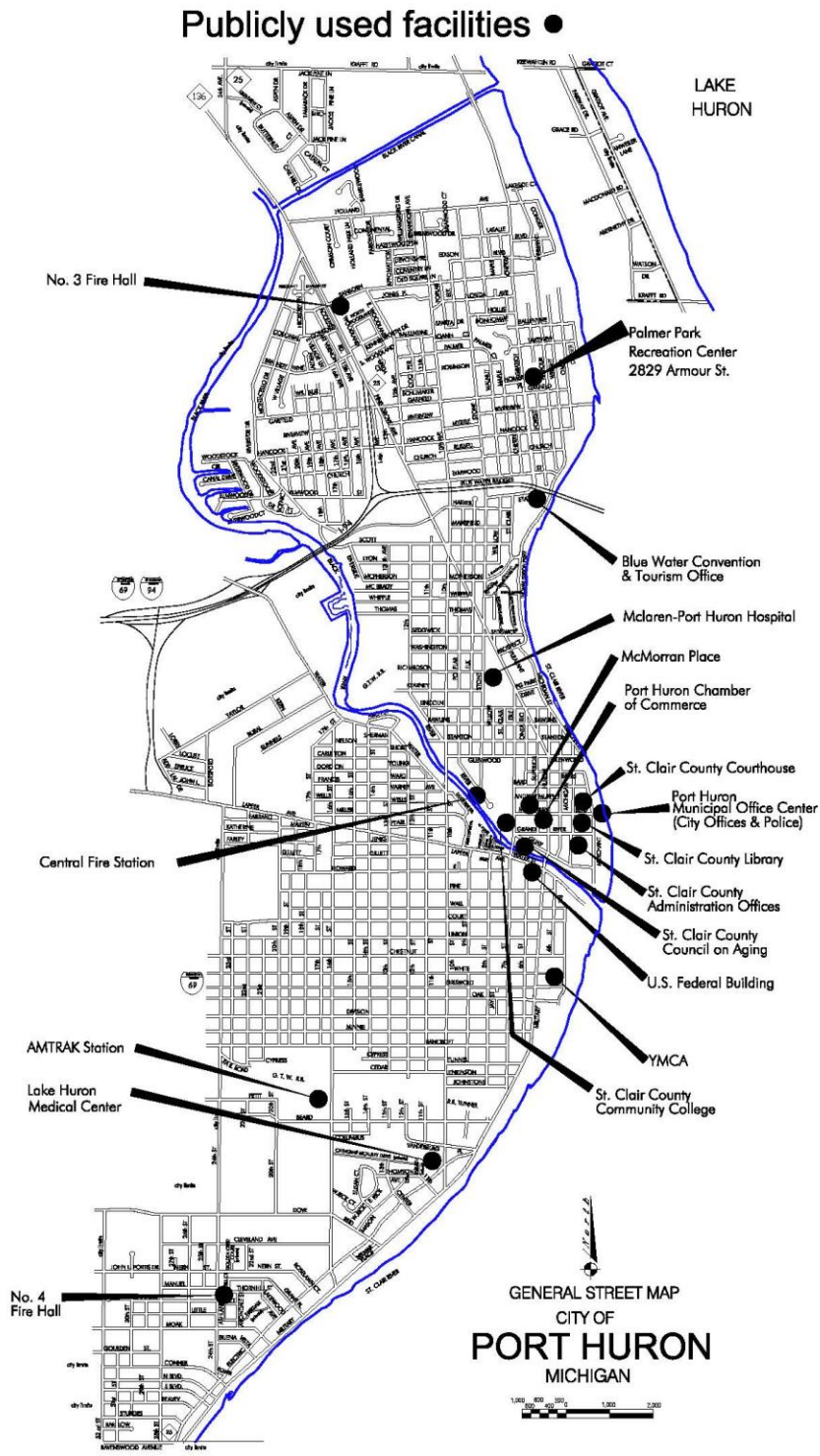
& PUBLIC FACILITIES PROVIDED BY THE CITY AND SCHOOL DISTRICT



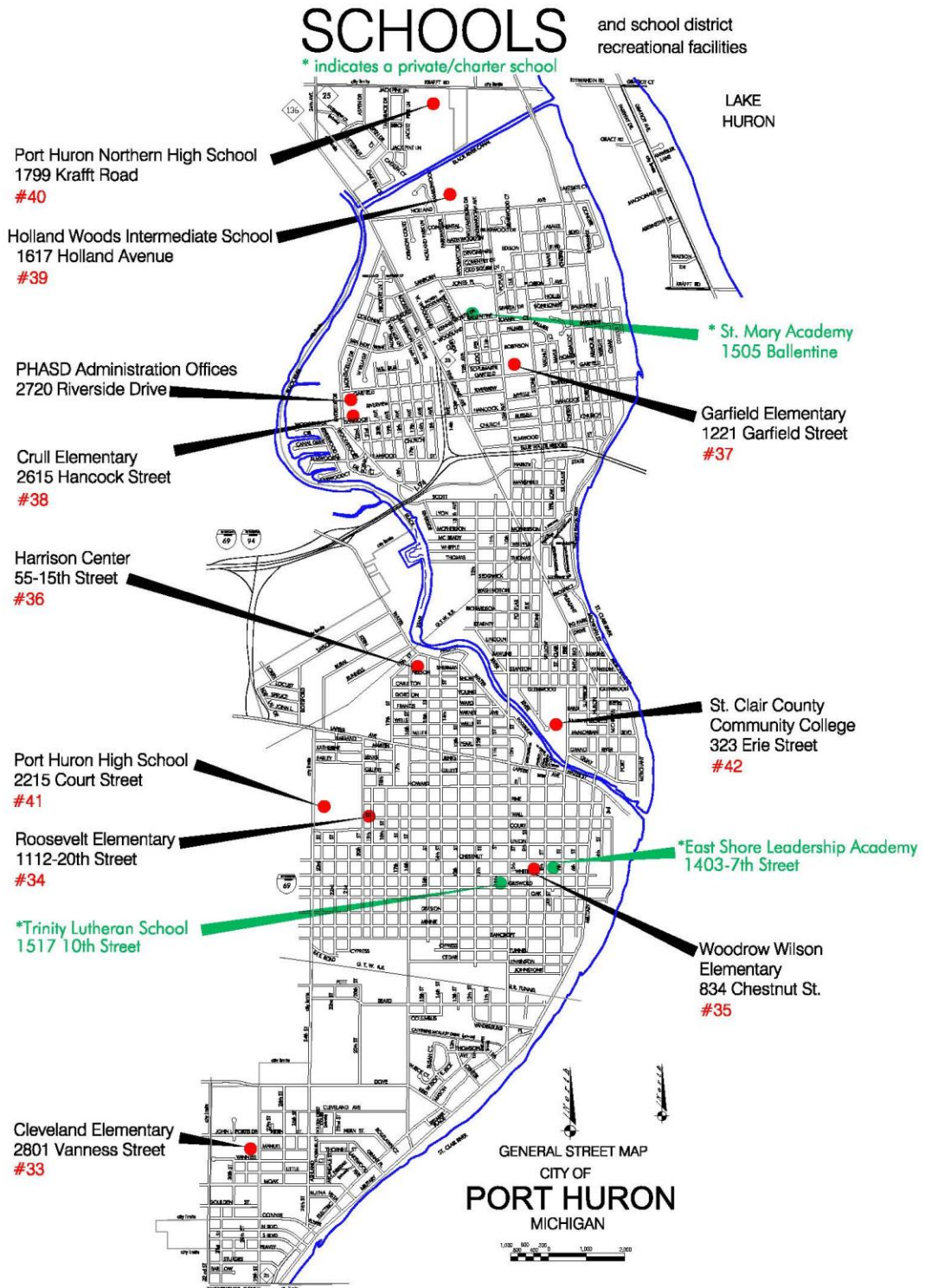
Map D: City-Owned Waterfront Property



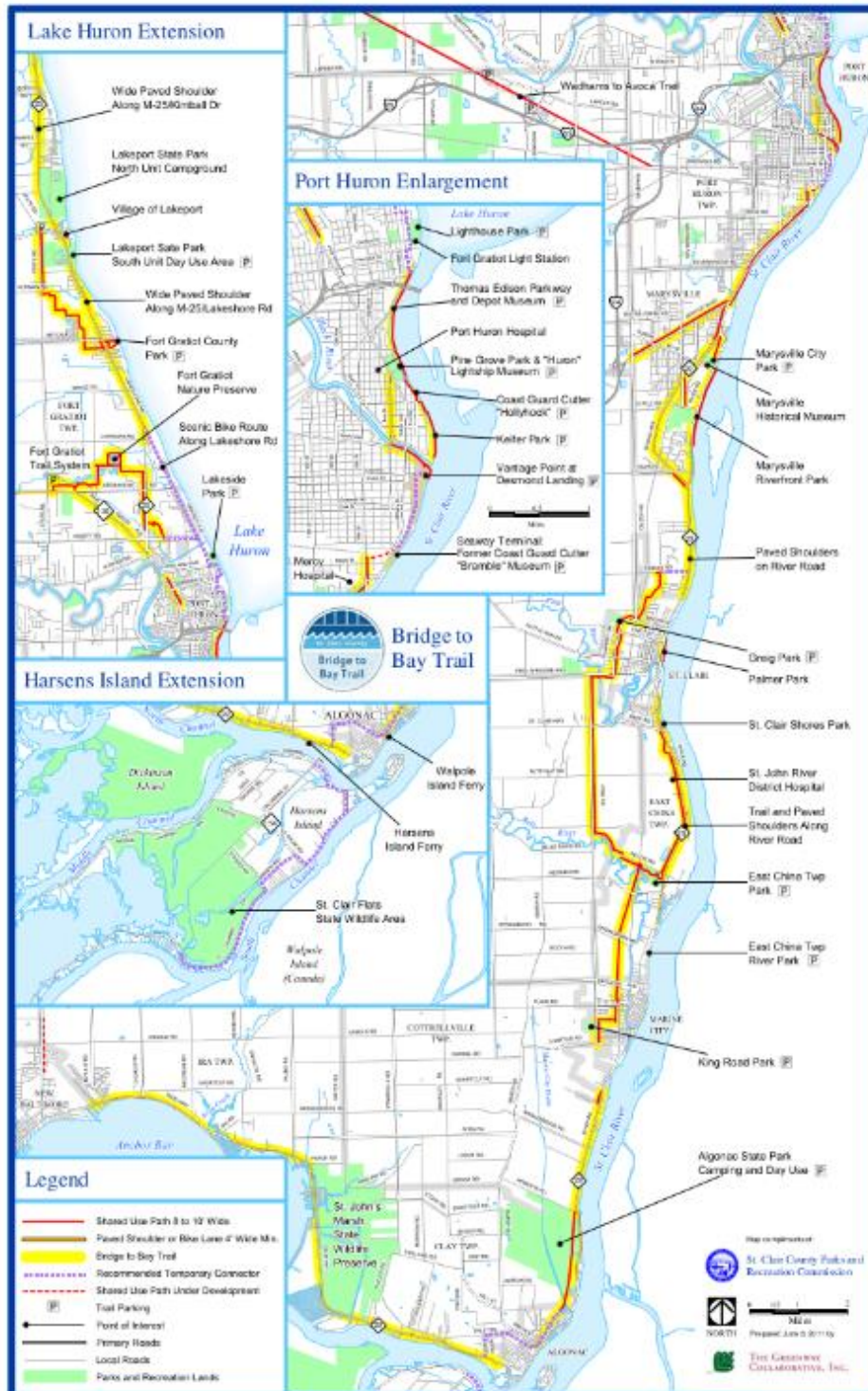
Map E: Publicly Used Facilities



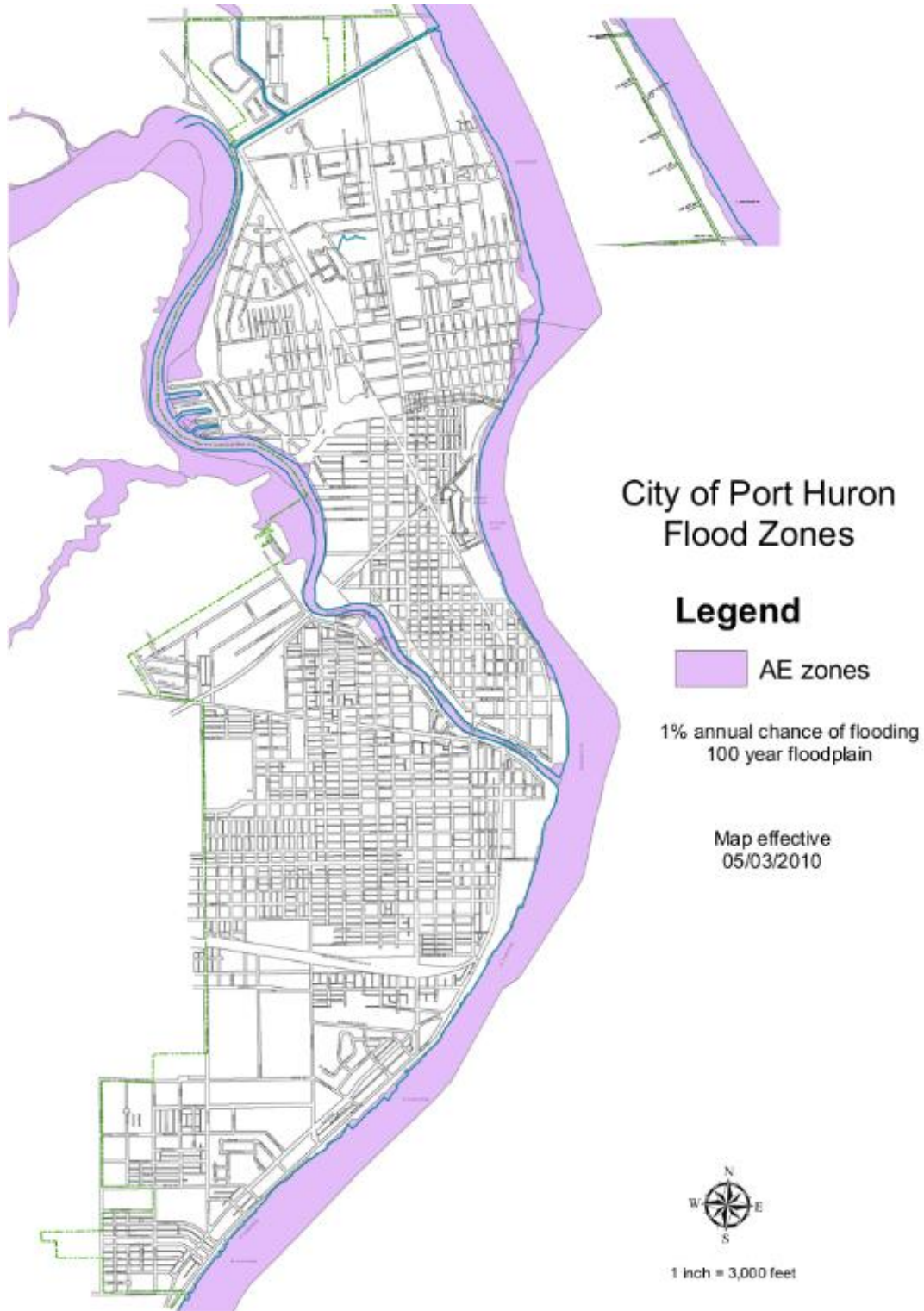
Map F: Schools



Map G: Bridge to Bay Trail



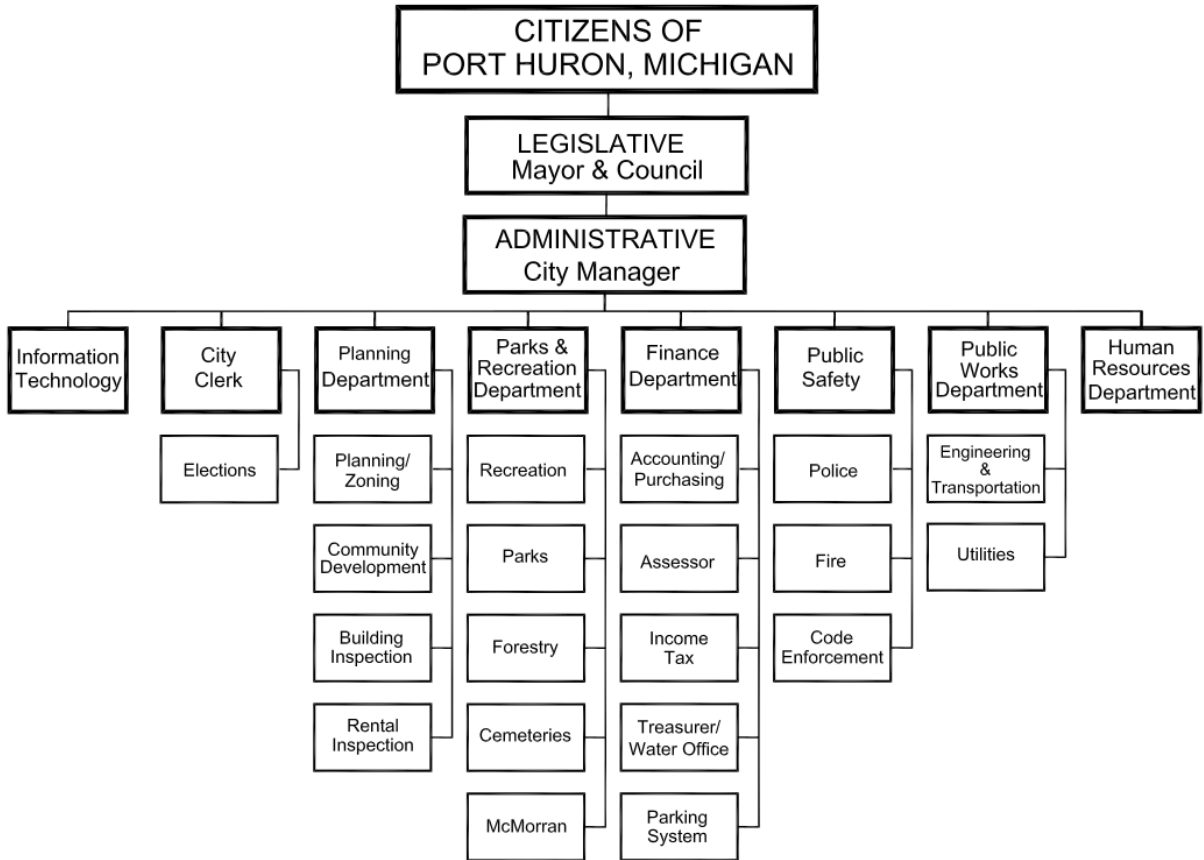
Map H: City Flood Zones



Appendices

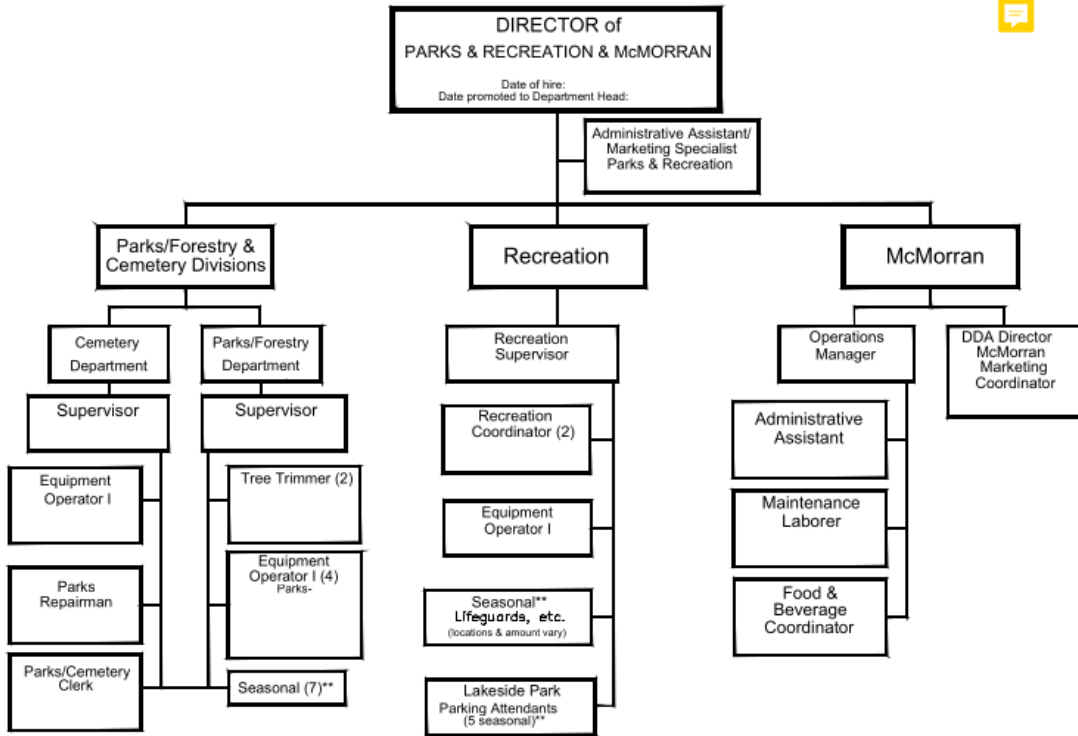
Appendix A – City of Port Huron Organizational Chart

PORT HURON CITY GOVERNMENT
ORGANIZATIONAL CHART



Appendix B – Parks and Recreation Organization Chart

PARKS & RECREATION DEPARTMENT



** seasonal names not listed

Rev. 7/22

Appendix C – Public Participation, Authorizing Resolutions

City of Port Huron, Michigan PH #23-001

Approving the 2023-2027 Parks and Recreation Plan and authorizing the submission of the plan to the Michigan Department of Natural Resources.

WHEREAS, the City of Port Huron’s existing Five-Year Parks and Recreation Plan expired on December 31, 2022; and

WHEREAS, the City of Port Huron has completed a new Five-Year Parks and Recreation Plan which describes the physical features, existing recreation facilities and the desired actions to be taken to improve and maintain recreation facilities during the period between 2023 and 2027; and

WHEREAS, during the process of updating the plan, public input has been sought through means of online surveys, public meetings, outreach to interest groups, and public hearings requesting views and comments on parks, recreational facilities, and recreational programs, future improvements desired and similar feedback; and

WHEREAS, on December 19, 2022, a draft plan was released to the public for their review and comments and made available on the city website, City Clerk’s Office, the local main branch of the St. Clair County Library, at the Recreation Department Office and the Palmer Park Recreation Center; and

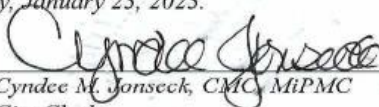
WHEREAS, a public hearing was advertised and held on January 23, 2023 at a regularly scheduled City Council meeting to provide an additional opportunity for citizens to review the draft plan and share their opinions on all aspects of the proposed Park and Recreation Plan, including the stated Goals and Objectives and the Action Plan;

NOW, THEREFORE, BE IT RESOLVED that the Port Huron City Council hereby approves and adopts the 2023-2027 Parks and Recreation Plan and will include the final plan as a reference or appendix to future Comprehensive Plans adopted by the City of Port Huron as deemed necessary; and

BE IT FURTHER RESOLVED that the Port Huron City Council authorizes the submission of the plan to the Michigan Department of Natural Resources for their review and approval in order to be eligible for federal and state grant programs.

RESULT:	ADOPTED [6 TO 0]
MOVER:	Anita R. Ashford, Councilmember
SECONDER:	Robert L. Mosurak, Councilmember
YES:	Archibald, Ashford, Haremza, Lamb, Mosurak, Pemberton
ABSENT:	Repp

I hereby certify that the above is a true and correct copy of a resolution adopted by the Port Huron City Council at the regular meeting of Monday, January 23, 2023.


Cyndee M. Jonscek, CMC, MiPMC
City Clerk



REGULAR MEETING OF THE PORT HURON CITY COUNCIL

Municipal Office Center
100 McMorran Blvd.
Port Huron, MI 48060
810-984-9725
www.porthuron.org

Monday, January 23, 2023

7:00 PM

Public Meeting Room

DRAFT MINUTES

Minutes

A. CALL TO ORDER –

Mayor Pro-Tem Sherry L. Archibald called the meeting to order at 7:00 PM

B. ROLL CALL –

PRESENT: Archibald, Ashford, Haremza, Lamb, Mosurak, Pemberton
ABSENT: Repp

C. MINUTES –

1. City Council - Regular Meeting - Jan 9, 2023 7:00 PM

RESULT:	ACCEPTED AS SUBMITTED [6 TO 0]
MOVER:	Anita R. Ashford, Councilmember
SECONDER:	Teri Lamb, Councilmember
YES:	Archibald, Ashford, Haremza, Lamb, Mosurak, Pemberton
ABSENT:	Repp

2. City Council - Special Meeting - Jan 17, 2023 5:00 PM

RESULT:	ACCEPTED AS SUBMITTED [6 TO 0]
MOVER:	Anita R. Ashford, Councilmember
SECONDER:	Teri Lamb, Councilmember
YES:	Archibald, Ashford, Haremza, Lamb, Mosurak, Pemberton
ABSENT:	Repp

D. PUBLIC HEARINGS –

1. PH #23-001: To hear comments on the draft 2023-2027 Parks and Recreation Plan. Following the hearing, Council considered a resolution to adopt the plan.

The Mayor Pro-Tem announced that this was the time to hear comments on the public hearing.

Nancy Winzer, Parks and Recreation Director, stated this five-year plan has to be in place in order for the city to apply for grants. The city received over 100 surveys completed by residents. Out of 100 residents, 93% stated they utilize the parks, 67% bring their children to the parks to play, 43% for special events and

Updated 1/25/2023 10:08 AM

others for walking areas. Fourteen percent also stated they use the parks daily with 56% weekly.

Residents also ranked the parks in order of the parks they use the most. Pine Grove Park ranked number one, with Palmer Park second, Optimist Park third and Lincoln Park fourth. Pages 38-39 of the report list all of the projects the city has worked on with pages 40-44 listing future projects.

No one else appeared to be heard.

At this point, the Mayor Pro-Tem declared the hearing closed and the motion to approve the plans follows:

RESULT:	ADOPTED [6 TO 0]
MOVER:	Anita R. Ashford, Councilmember
SECONDER:	Robert L. Mosurak, Councilmember
YES:	Archibald, Ashford, Harenza, Lamb, Mosurak, Pemberton
ABSENT:	Repp

2. **PH #23-002:** To hear comments on Code Case #22-2113, located at 814 Erie Street, to determine whether it constitutes a nuisance as defined by City Code. Following the hearing, Council considered the immediate demolition of the structure for listed violations.

The Mayor Pro-Tem announced that this was the time to hear comments on the public hearing.

John Bambusch, stated he has an interest in this home as he has sold it to a gentleman who is having difficulties with finding contractors. He stated this gentleman has made a great deal of progress on the house with the outside looking a lot better. He also requested Council to consider giving this gentleman additional time to complete the repairs.

No one else appeared to be heard.

At this point, the Mayor Pro-Tem declared the hearing closed and motion to approved the immediate demolition follows:

Following discussion, Councilmember Pemberton moved to amend the motion to allow for a sixty (60) day time frame to work with the homeowner to make the necessary repairs prior to proceeding forward with the immediate demolition. Seconded by Councilmember Ashford.

RESULT:	ADOPTED [6 TO 0]
MOVER:	Jeffrey R. Pemberton, Councilmember
SECONDER:	Anita R. Ashford, Councilmember
YES:	Archibald, Ashford, Harenza, Lamb, Mosurak, Pemberton
ABSENT:	Repp

E. PUBLIC COMMENT –

1. Jennifer Schlaufman, Port Huron, commented in favor of the armoring of the bank of the Lake Huron Canal entrance but voiced some concerns in regards to the Temporary Construction Permit and Release paperwork that was mailed out to thirteen homeowners along Gratiot.
2. Sharon Slankster, Kenockee Township, commented on the number of sex offenders residing throughout St. Clair County and a non-profit recovery home on 24th Street.
3. Mark Watson, Port Huron, commented in support of dredging the Black River Canal.
4. Brian Farquhar, Port Huron, thanked the City Manager for attending the neighborhood community meeting to address concerns in regards to the temporary homeless shelter and stated City Council needs to help assist other agencies in finding a permanent location.
5. Julian Ruck, Polly's Place, commented on City Councils goals and priorities for the upcoming year and stated he would like to be included in the conversation in regards to urban agriculture zoning.
6. Julie Snyder, a resident of the Harrison Pointe Neighborhood, commented on Polly's Place and it's disregard to city ordinances on the use of a vacant city lot.

F. CONSENT AGENDA –

1. Agenda items marked with an asterisk (*) were adopted by one motion with no separate discussion.

RESULT:	ADOPTED [6 TO 0]
MOVER:	Anita R. Ashford, Councilmember
SECONDER:	Teri Lamb, Councilmember
YES:	Archibald, Ashford, Haremza, Lamb, Mosurak, Pemberton
ABSENT:	Repp

G. FROM THE CITY MANAGER –

1. FCM #23-003: Accepting the unit price bid from Boddy Construction Company, Inc., in the estimated amount of \$243,430.00 for maintenance dredging of the Black River Canal entrance at Lake Huron and the bank armoring for the year 2023. (Marina & ARP Funds)

RESULT:	ADOPTED [6 TO 0]
MOVER:	Jeffrey R. Pemberton, Councilmember
SECONDER:	Teri Lamb, Councilmember
YES:	Archibald, Ashford, Haremza, Lamb, Mosurak, Pemberton
ABSENT:	Repp

H. RESOLUTIONS –

1. RES #23-011: Approving the proposal with Tetra Tech of Michigan, PC, for professional engineering services for improvements to control panel CP-1, CP-5 and CP-9 at the Wastewater Treatment Plant. (Wastewater Fund)

RESULT:	ADOPTED [6 TO 0]
MOVER:	Robert L. Mosurak, Councilmember
SECONDER:	Jeffrey R. Pemberton, Councilmember
YES:	Archibald, Ashford, Haremza, Lamb, Mosurak, Pemberton
ABSENT:	Repp

2. RES #23-012: Adopting the City Council's list of goals and priorities for the 2023-24 fiscal year.

RESULT:	ADOPTED [6 TO 0]
MOVER:	Teri Lamb, Councilmember
SECONDER:	Anita R. Ashford, Councilmember
YES:	Archibald, Ashford, Haremza, Lamb, Mosurak, Pemberton
ABSENT:	Repp

- * 3. RES #23-013: Confirming and approving single lot special assessment for the cost of an emergency board-up of a structure at 520 - 15th Street and 1925 Roselawn Court.

RESULT:	ADOPTED BY CONSENT [6 TO 0]
MOVER:	Anita R. Ashford, Councilmember
SECONDER:	Teri Lamb, Councilmember
YES:	Archibald, Ashford, Haremza, Lamb, Mosurak, Pemberton
ABSENT:	Repp

- * 4. RES #23-014: Approving the scheduling of a public hearing for February 13, 2023, to receive comments on a substantial amendment to the 2021 Annual Action Plan.

RESULT:	ADOPTED BY CONSENT [6 TO 0]
MOVER:	Anita R. Ashford, Councilmember
SECONDER:	Teri Lamb, Councilmember
YES:	Archibald, Ashford, Haremza, Lamb, Mosurak, Pemberton
ABSENT:	Repp

- * 5. RES #23-015: Approving the scheduling of a public hearing for February 13, 2023, to receive comments on HOME ARP Allocation Plan.

RESULT:	ADOPTED BY CONSENT [6 TO 0]
MOVER:	Anita R. Ashford, Councilmember
SECONDER:	Teri Lamb, Councilmember
YES:	Archibald, Ashford, Haremza, Lamb, Mosurak, Pemberton
ABSENT:	Repp

I. ADJOURNMENT –

On Motion, the meeting was adjourned at 7:57 PM



Cyndee M. Jonseck, CMC, MiPMC
City Clerk

Note: These minutes are in draft form and will be submitted to City Council at their next regular scheduled meeting on Monday, February 13, 2023 for approval. Upon approval by City Council a copy of the certified minutes will be submitted.

RES #22-161

Approving the scheduling of a public hearing for January 23, 2023, to hear comments regarding the draft 2023-2027 Parks and Recreation Plan.

WHEREAS, the City of Port Huron's existing Five-Year Parks and Recreation Plan ("Plan") will expire on December 31, 2022; and

WHEREAS, the Michigan Department of Natural Resources (MDNR) offers communities with an approved and current Plan the opportunity to compete for recreation grant funds; and

WHEREAS, the City has successfully received several MDNR grants over the years that have facilitated improvements at most of our public parks; and

WHEREAS, the City has begun the process to update a new plan by gathering public input during public meetings, online surveys and exchanges of ideas with the City's Planning Commission, City Departments, St. Clair County Metropolitan Planning Commission and the St. Clair County Parks and Recreation Commission, advisory boards for individuals with physical challenges, and local interest groups; and

WHEREAS, the City Council has also held a formal public hearing seeking comments during its regularly scheduled meeting of October 24, 2022; and

WHEREAS, a draft plan that reflects those comments received is expected to be available for public review and comments from December 21, 2022 thru January 23, 2023; and

WHEREAS, the City will make the draft Plan available on the City websites, at the City Clerk's Office, Palmer Park Recreation Center, and the St. Clair County Library - Main Branch, and will accept written comments until January 23, 2023; and

WHEREAS, before adoption of the Plan, and at the end of the formal 30-day comment period, the City Council wishes to hold a final public hearing to receive comments on the Plan;

NOW THEREFORE, BE IT RESOLVED that the Port Huron City Council hereby schedules a public hearing for January 23, 2023 at 7:00 p.m. during a regularly scheduled City Council meeting to hear comments regarding the draft 2023-2027 Parks and Recreation Plan; and

BE IT FURTHER RESOLVED that the City Clerk shall publish a notice of said public hearing in the Times Herald at least one week prior to the date of the public hearing and shall have copies of the plan available on the City's website, in the City Clerk's Office and other locations as appropriate, for public review during a 30-day comment period prior to the public hearing.

City of Port Huron
Affidavit of Posting/Publication

STATE OF MICHIGAN)

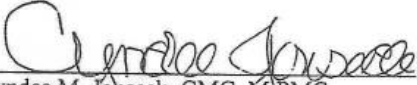
-ss-

COUNTY OF ST. CLAIR)

Cyndee M. Jonseck, being duly sworn, deposes and says that she is the City Clerk of the City of Port Huron and that public hearing notices were posted, mailed or delivered as stated below:

Public notice: January 23, 2023: To hear receive comments on the draft 2023-2027 Parks and Recreation Plan.


Date	Description
December 13, 2022Posted on City's bulletin board, Municipal Office Center lobby.
December 13, 2022Posted on City's web site, Calendar of Public Meetings.
December 16, 2022Published in <i>The Times Herald</i> , a newspaper of general circulation and designated as the City's official newspaper.



Cyndee M. Jonseck, CMC, MiPMC
City Clerk
Dated: 12/19/2022

Acknowledged before me this 19th day of December, 2022.

JASMIN STENCEL, Notary Public
State of Michigan, County of St. Clair
My commission expires May 15, 2027
Acting in the County of St. Clair



Jasmin Stencel, Notary Public
St. Clair County, Michigan
Acting in St. Clair County, Michigan
My commission expires: May 15, 2027

AFFIDAVIT OF PUBLICATION
TIMES HERALD MEDIA
911 Military, Port Huron 48060
State of Michigan, County of Macomb

RECEIVED
JAN 03 2023

IN THE MATTER OF:

CITY OF PORT HURON
100 MCMORRAN BLVD Room 217
PORT HURON, MI 48060


NOTICE OF PUBLIC HEARING
City of Port Huron

PLEASE TAKE NOTICE that the City Council of the City of Port Huron will hold a public hearing on Monday, January 23, 2023, at 7:00 p.m. in the Public Meeting Room of the Municipal Office Center, 100 McMorrans Boulevard, Port Huron, Michigan, to receive public input on the draft 2023-2027 Parks and Recreation Plan.

Copies of the plan will be available beginning on or before December 21, 2022, for public viewing on the City's website at www.porthuron.org, at the City Clerk's Office of 100 McMorrans Boulevard, Palmer Park Recreation Center at 2029 Armour Street and the St. Clair County Library - Main Branch at 210 McMorrans Boulevard. Written comments will also be received at the City Clerk's Office until end of business day, January 23, 2023.

Cyndee M. Joneck, CMC, MiPWC
City Clerk 810-984-9725 Ext. 0

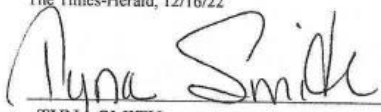
The City of Port Huron complies with the "Americans with Disabilities Act & Title VI". If auxiliary aids or services are required at a public meeting, please contact Cyndee Joneck, City Clerk, City of Port Huron, 100 McMorrans Blvd., Port Huron, MI 48060, (810-984-9725) at least three (3) business days prior to any such meeting.

PTH-552921 12/16/2022

Being duly sworn, says that he/she is authorized by the publisher of The Times-Herald, to swear that a certain notice, a copy of which is annexed here to, was published in following editions dated:

1. Published in the English language for the dissemination of general and/or legal news, and
2. Has a bonfide list of paying customers or has been published at least once a week in the same community without interruption for at least 2 years, and
3. Has been established, published and circulated at least once a week without interruption for at least one (1) year in the community where the publication is to occur.

The Times-Herald, 12/16/22


Tyna Smith

SUBSCRIBED AND SWORN TO BEFORE ME THIS 16th DAY OF December, 2022


GINA ANNE HUFF
Notary Public State of Michigan
County of Livingston
My commission expires March 9, 2023

Acting in the County of Macomb

0005522921, LSJ-106501PT



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City Council Regular Meeting 12/12/2022 7:00 PM Public Meeting Room 100 McMorran Blvd. Port Huron, MI 48060

Downloads:

[Minutes Packet](#)

A. CALL TO ORDER

B. ROLL CALL

1. Roll Call

C. MINUTES

1. Minutes of Nov 28, 2022 7:00 PM *Accepted as submitted [Unanimous]*

D. PRESENTATIONS

1. Proclamation declaring December 2022 as United Way of St. Clair County Month was presented to Sharon Wilton, 2022 Campaign Chair, United Way of St. Clair County.
2. Nick Geinzer, Double Haul Solutions, provided a brief presentation on the Southside Reinvestment Initiative Community Engagement Report (see attached presentation).

E. PUBLIC COMMENT

1. Julian Ruck, Polly's Place, commented on his need to hold an extended conversation with City Council in regards to the Harrison Pointe City Initiative.
2. Joe Bixler, Port Huron, commented on behalf of the Southside Initiative Board and thanked City Council for providing the resources to Double Haul Solutions and stated the process must be ongoing and they are committed to bringing residents to the table to provide honest input to create a true partnership with the city.
3. Kathleen McCready, Port Huron, stated Harrison Pointe Neighborhood is not a part of Harrison Pointe City Initiative and stated if a garden appeared next to her with no notice given, it would be a huge disturbance and inappropriate for a residential area.
4. Mary Williams, Port Huron, commented in support of Double Haul Solutions report but urged City Council to not forget about the individuals who started this process and requested that the NAACP receive a copy of the report to follow up with suggestions.

F. CONSENT AGENDA

G. COMMUNICATIONS & PETITIONS

1. Receive and file notification from the Michigan Liquor Control Commission that an application has been received from Desmond Depot Brewhouse, LLC, for a new Micro Brewer license located at 210 Court Street. *Received and filed by consent [Unanimous]* **Consent**
2. Receive and file notification from the Michigan Liquor Control Commission that an application has been received from Bootleggers Axe Co., LLC, for a new Class C license located at 402 Quay Street. *Received and filed by consent [Unanimous]* **Consent**

H. FROM THE CITY MANAGER

1. FCM #22-062 : Receive and file the Annual Comprehensive Financial Report for the year ended June 30, 2022. *Adopted [Unanimous]*

Amanda Cronk and Dana Delboy, Plante Moran, presented an audit presentation for the fiscal year ending June 30, 2022 (see attached presentation).

From the City Manager Printout

- a. Presentation; FY 2021-22 Audit

2. FCM #22-063 : Receive and file the Quarterly Financial Report for the three-month period ending September 30, 2022. *Adopted [Unanimous]*

NOTE: This item was updated to reflect a correction of transposed columns (90 Day Treasury Bills).

From the City Manager Printout

- a. Memo; Sept 2022 Quarterly
- b. Quarterly Financial Report; Ending September 30, 2022

3. FCM #22-064 : Accepting the bid from Trojan Development Company, Inc., in the amount of \$236,000.00 for the removal, rebuild and installation of intermediate transfer pumps #1 and #2 at the Water Filtration Plant, (Water Fund) *Adopted [Unanimous]*

From the City Manager Printout

- a. Memo; WFP Intermediate Pumps #1 & #2

City of Port Huron, Michigan
RES #22-127

Approving the scheduling of a public hearing for October 24, 2022, to hear comments on the needs, desires and both short-term and long-term goals regarding improvements in our public parks and recreational facilities in preparation for the new 2023-2027 Comprehensive Parks and Recreation Plan.

WHEREAS, the City of Port Huron's existing Five-Year Parks and Recreation Plan ("Plan") will expired this year; and

WHEREAS, the Michigan Department of Natural Resources (DNR) offers communities that have a current Parks and Recreation Plan that is approved by the DNR and the local legislative body an opportunity to compete for recreational grant funds each year; and

WHEREAS, the City has successfully received several DNR grants over the years to make improvements to parks and recreational sites such as Lakeside Park, Pine Grove Park, Lighthouse Park, Optimist Park, Riverside Boat Launch and so much more; and

WHEREAS, the City has begun the process to develop a new five-year plan by seeking public input during public meetings, outreach to local interest groups, non-profit organizations that support those with special needs, a public survey available on the city and recreation division's websites and social media outlets; and

WHEREAS, the City will make the draft plan available for public viewing and comments during a formal 30 day comment period and will then set an additional public hearing after the comment period ends in January 2023;

NOW, THEREFORE, BE IT RESOLVED that the Port Huron City Council does hereby schedules a public hearing for Monday, October 24, 2022 at 7:00 p.m. during a regularly scheduled City Council meeting to hear comments on the improvements needed or desired within our public parks and recreational facilities as part of the public input process regarding the development of the 2023-2027 Parks and Recreation Plan for the City of Port Huron.

RESULT:	ADOPTED BY CONSENT [UNANIMOUS]
MOVER:	Sherry L. Archibald, Mayor Pro-Tem
SECONDER:	Robert L. Mosurak, Councilmember
YES:	Repp, Archibald, Ashford, Lamb, Mosurak, Pemberton, Ruiz

I hereby certify that the above is a true and correct copy of a resolution adopted by the Port Huron City Council at the regular meeting of Monday, October 10, 2022.



Cyndee M. Jonseck, CMC, MPMC
City Clerk



REGULAR MEETING OF THE PORT HURON CITY COUNCIL

Municipal Office Center
100 McMorran Blvd.
Port Huron, MI 48060
810-984-9725
www.porthuron.org

Monday, October 24, 2022

7:00 PM

Public Meeting Room

Minutes

A. CALL TO ORDER –

Mayor Pauline M. Repp called the meeting to order at 7:00 PM

B. ROLL CALL –

PRESENT: Repp, Archibald, Ashford, Lamb, Mosurak, Pemberton, Ruiz

C. MINUTES –

1. City Council - Regular Meeting - Oct 10, 2022 7:00 PM

RESULT:	ACCEPTED AS SUBMITTED [UNANIMOUS]
MOVER:	Anita R. Ashford, Councilmember
SECONDER:	Jeffrey R. Pemberton, Councilmember
YES:	Repp, Archibald, Ashford, Lamb, Mosurak, Pemberton, Ruiz

D. PUBLIC HEARINGS –

1. To receive public comments on the needs, desires and both short-term and long-term goals regarding improvements in our public parks and recreation facilities in preparation for the new 2023-2027 Comprehensive Parks and Recreation Plan.

The Mayor announced that this was the time to hear comments on the public hearing.

Ken Harris, Port Huron, commented on the City's superior playground equipment and on the lack of youth development programming available for children in elementary school through high school.

Nancy Winzer, Parks and Recreation Director, stated this 5-year master plan is needed to apply for grants and a survey is still available for residents to provide their feedback.

No one else appeared to be heard.

At this point, the Mayor declared the hearing closed.

Updated 10/25/2022 3:27 PM

E. PUBLIC COMMENT –

1. Danny Beals, Port Huron, commented in support of Polly's Place and how this garden has helped his cognitive impaired child to become a productive member of society, helping people less fortunate and to learn that he is not his disability.
2. Connor B., Port Huron, stated he has been working with Julian for the last three years learning how to grow fruits and vegetables and commented on how this garden has blessed his family with food.
3. Julian Ruck, Polly's Place, thanked Mayor Repp and Councilmember Ruiz for their recent visits to the neighborhood garden and stated that a proposal regarding the future of the Harrison Pointe City Initiative was sent to Mayor Repp.
4. Conrad Haremza, Port Huron, introduced himself as a candidate for City Council and stated he is excited to serve the city.

F. FROM THE CITY MANAGER –

1. FCM #22-057: Accepting the quote from United Systems & Software, Inc., in the amount of \$34,400.00 to upgrade the software and provide professional services for the Department of Public Works automated meter reading system. (Water & Wastewater Funds)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Anita R. Ashford, Councilmember
SECONDER:	Teri Lamb, Councilmember
YES:	Repp, Archibald, Ashford, Lamb, Mosurak, Pemberton, Ruiz

2. FCM #22-058: Accepting the bid from Gorno Ford in the amount of \$176,624.00 for the purchase of four 2023 Ford Interceptor utility vehicles for use by the Police Department in accordance with the State of Michigan MiDEAL purchasing program. (Motor Vehicle Fund)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Robert L. Mosurak, Councilmember
SECONDER:	Teri Lamb, Councilmember
YES:	Repp, Archibald, Ashford, Lamb, Mosurak, Pemberton, Ruiz

G. RESOLUTIONS –

1. RES #22-131: Approving the allocation of American Rescue Plan funding to St. Clair County Community Mental Health (SCCCMH) in the amount of \$148,000.00 over the course of one year for the purpose of providing mental health services to City of Port Huron residents. (American Rescue Plan Funds)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Anita R. Ashford, Councilmember
SECONDER:	Teri Lamb, Councilmember
YES:	Repp, Archibald, Ashford, Lamb, Mosurak, Pemberton, Ruiz

H. ORDINANCES –

1. ORD #22-005: SECOND READING AND ENACTMENT. An ordinance to amend Chapter 52, Zoning, Article III, District Regulations, Division 1, Generally, Section 52-162, Map, of the Port Huron Code of Ordinances, to rezone the property generally described as 3550 Vacant Lot Electric Avenue, from a C-1 zoning district (General Business District) to an A-2 zoning district (Hi-Rise Multi-Family Residential District).

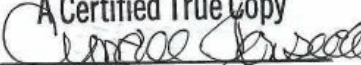
RESULT:	2ND READING/ENACTED [UNANIMOUS]
MOVER:	Sherry L. Archibald, Mayor Pro-Tem
SECONDER:	Anita R. Ashford, Councilmember
YES:	Repp, Archibald, Ashford, Lamb, Mosurak, Pemberton, Ruiz

I. ADJOURNMENT –

On Motion, the meeting was adjourned at 7:43 PM



 Cyndee M. Jonseck, CMC, MiPMC
 City Clerk

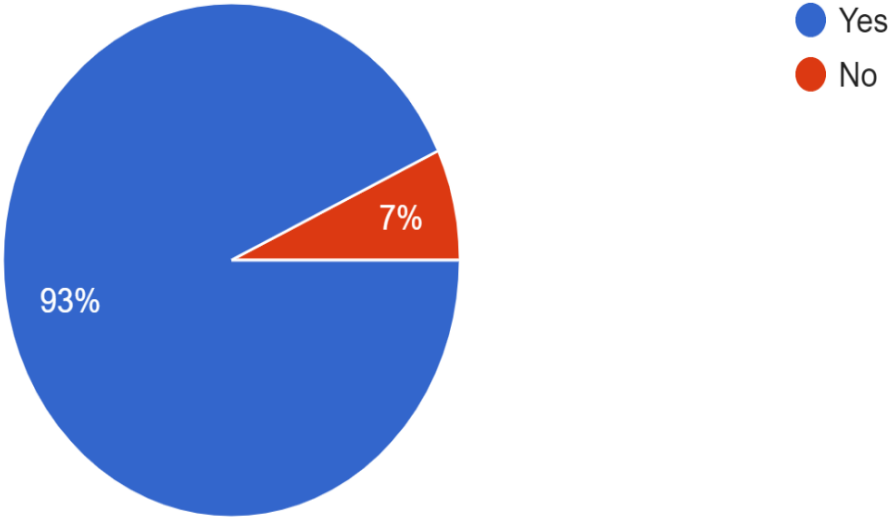
A Certified True Copy


 Cyndee M. Jonseck, City Clerk

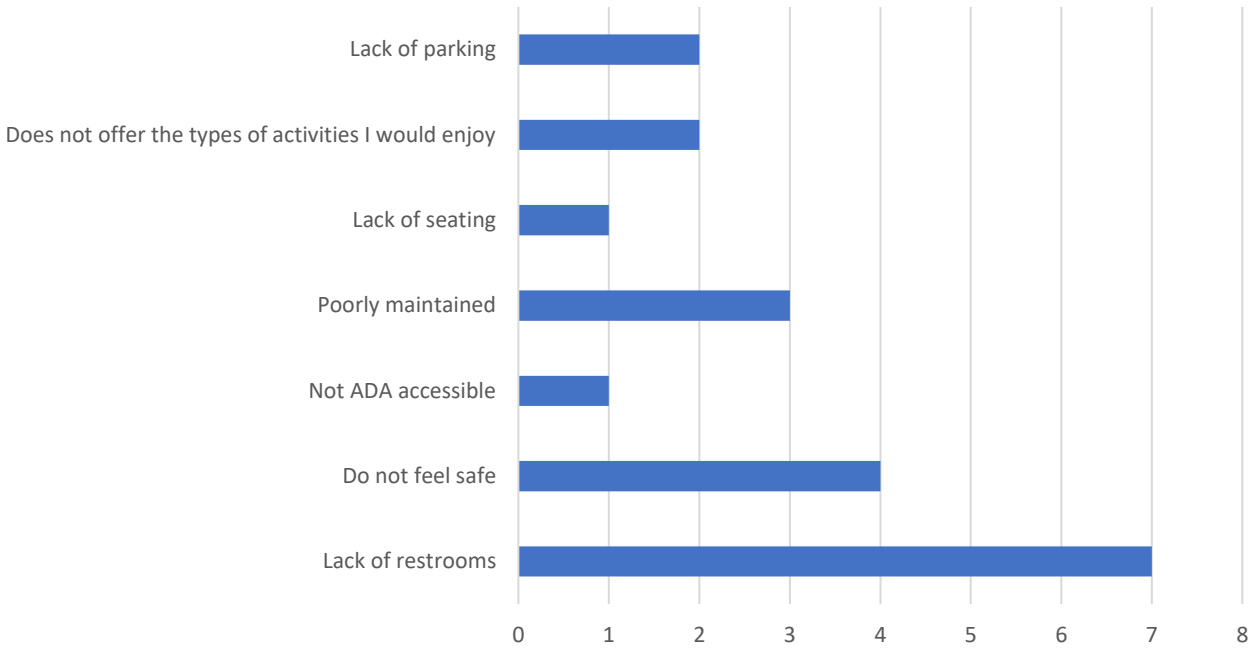
SECTION I: PUBLIC PARKS

I

Do you visit or use the public parks offered by the City of Port Huron?
100 responses

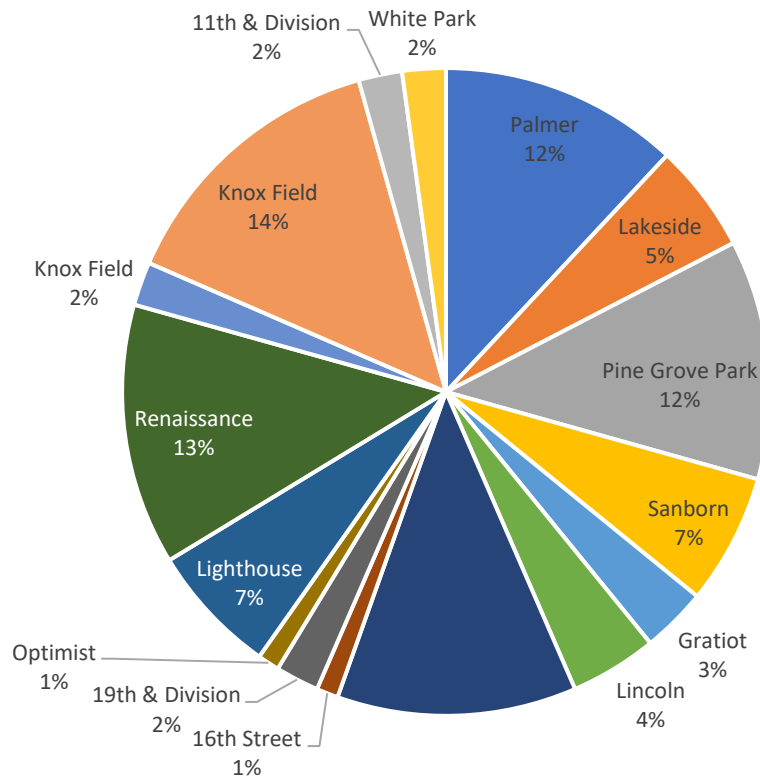


If no, do any of the following reasons apply?



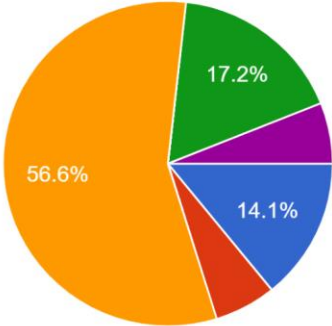
If you enjoy our public parks, which one is located closest to you and considered your "neighborhood park"?

86 Responses



Which best describes your household:

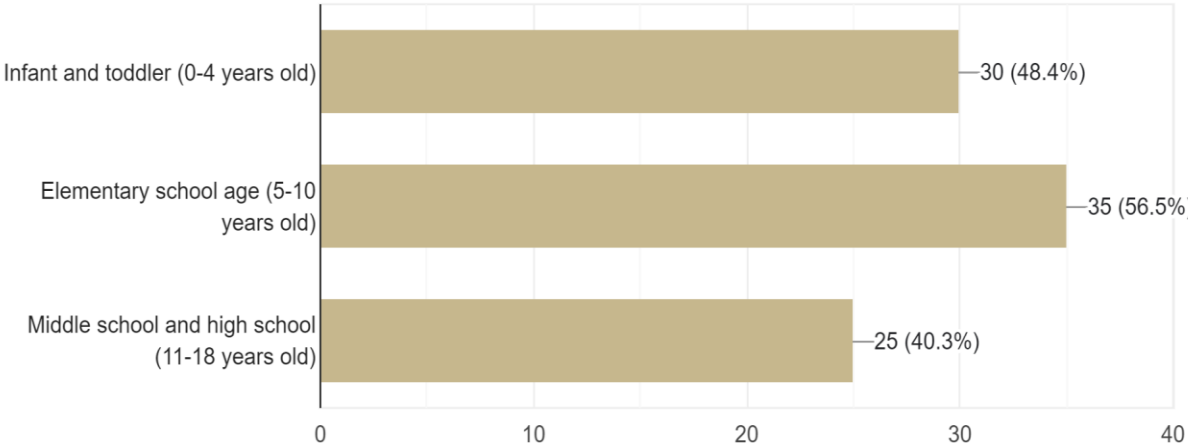
99 responses



- Single person with no children at home
- Single parent with children at home (under the age of 18)
- Couple with children at home (under the age of 18)
- Couple with no children at home
- Senior household (over age 62) with no children at home

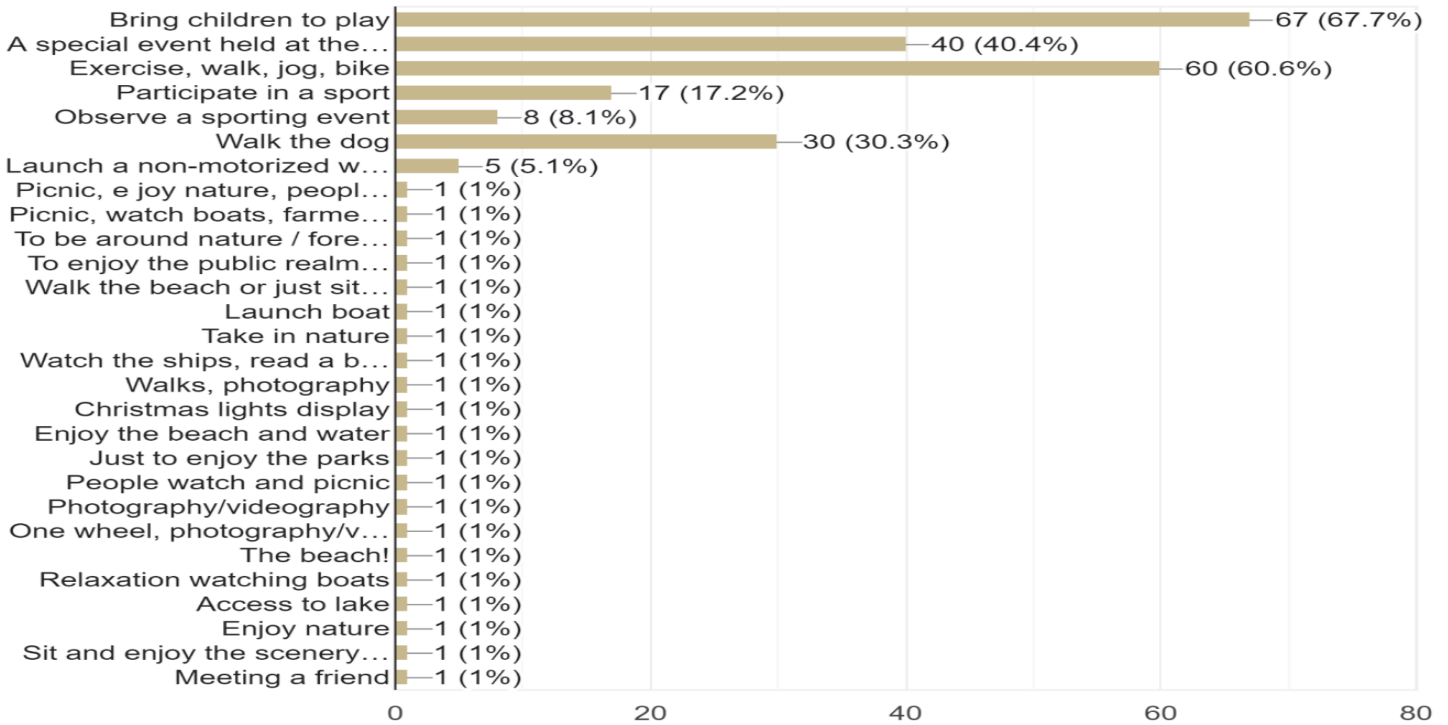
If you have children at home, what age groups:

62 responses



If you visit our public parks, what reasons you do visit and enjoy our public parks:

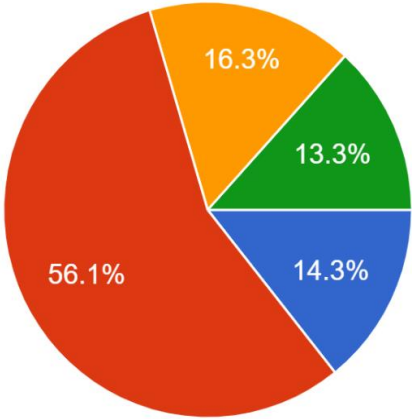
99 responses



See Supporting Document A for full list of responses.

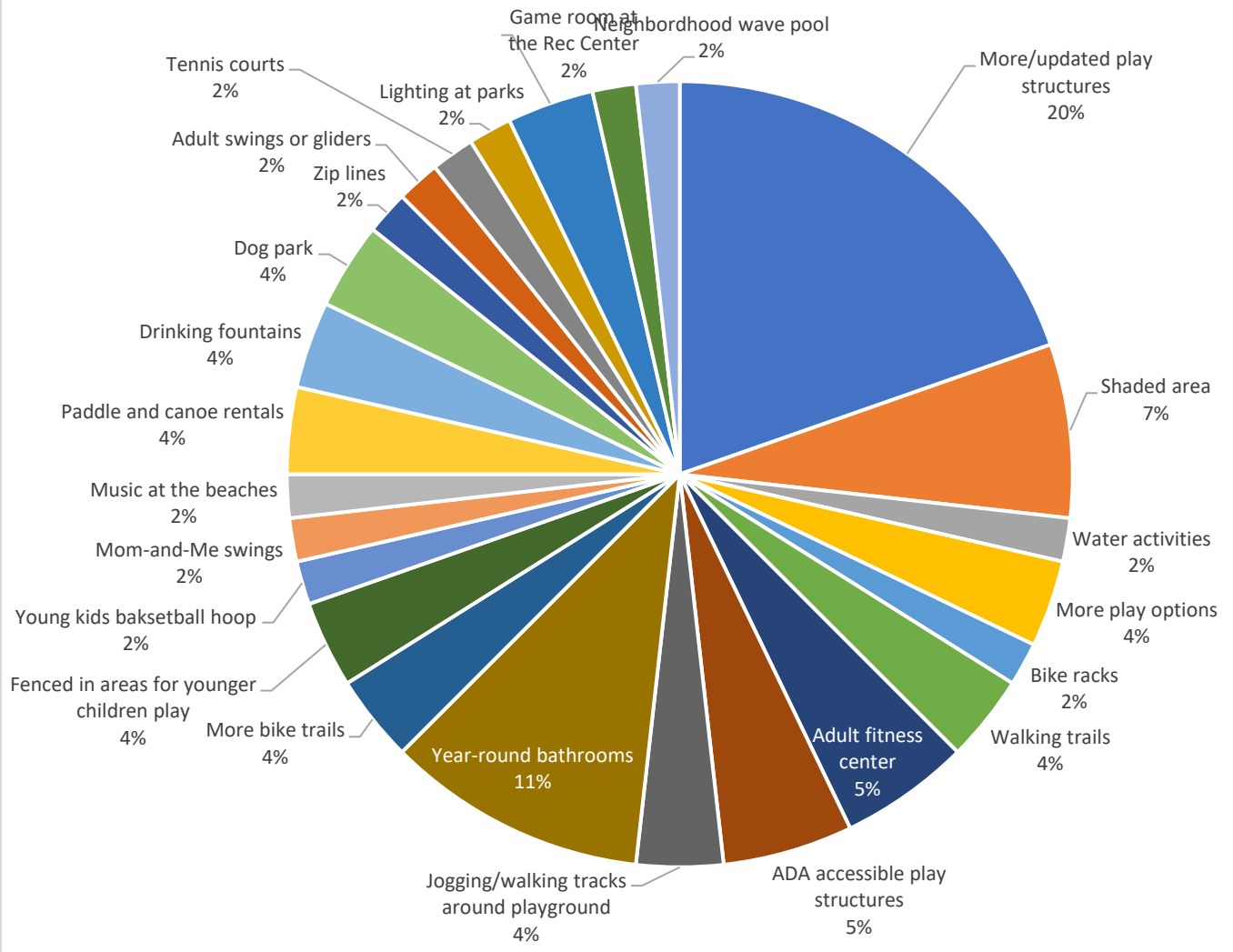
How often do you visit a public park:

98 responses

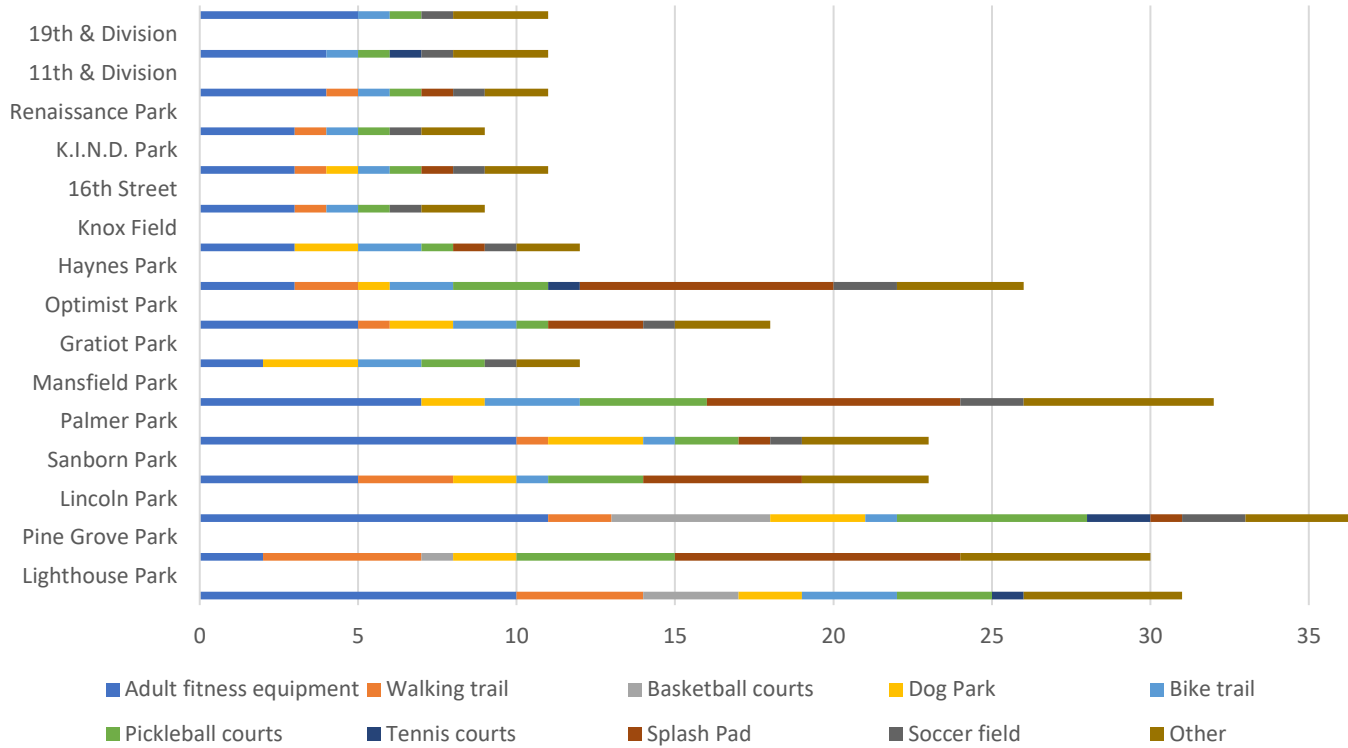


- Daily
- Weekly
- Monthly
- A few times a year

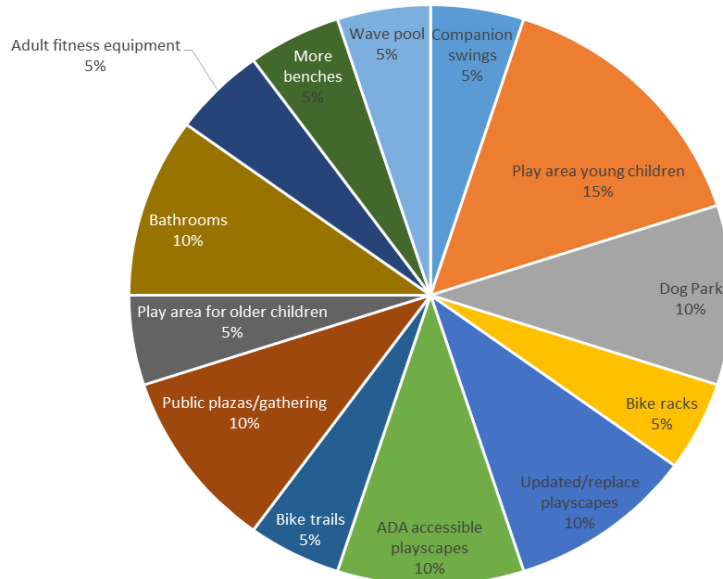
What type of recreation equipment, activities, or features are NOT currently offered in your "neighborhood park" that you would like to see?



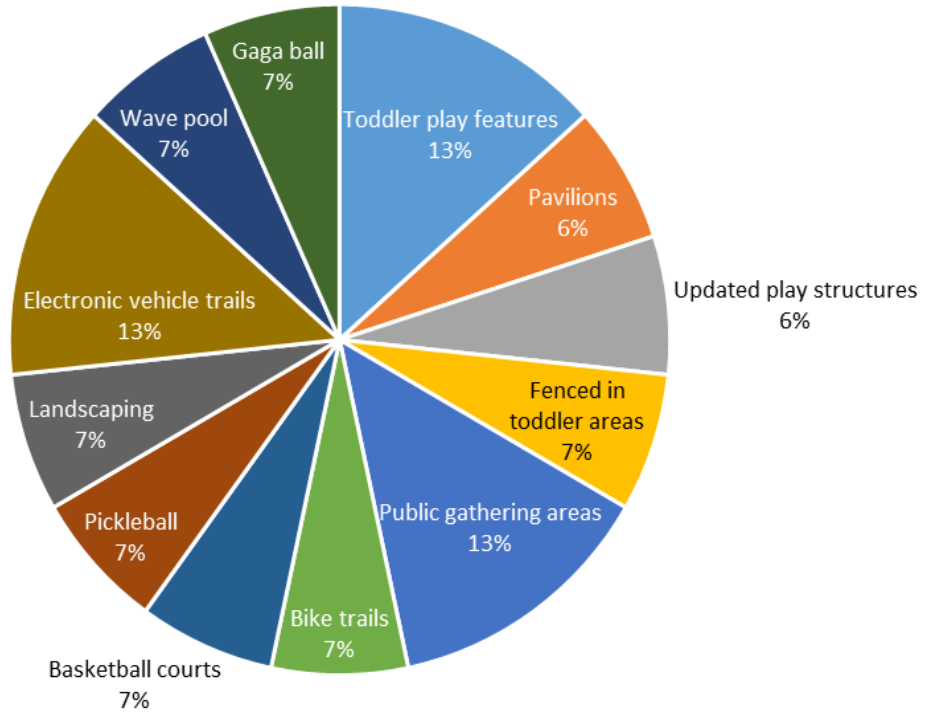
What activities/features are NOT currently offered in our public parks that you would like to have?



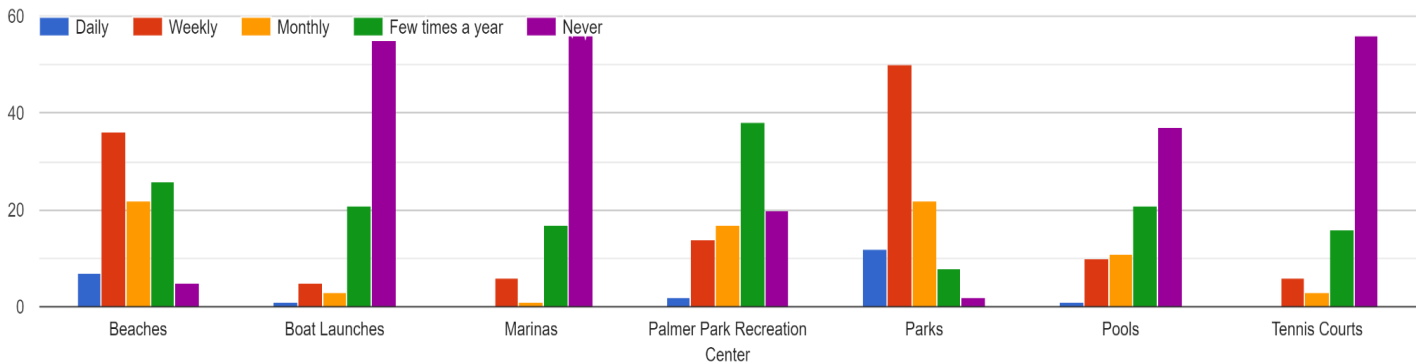
If other, please specify the activity or feature:



If other, please specify:



How often do you use the following City of Port Huron facilities?



What amenities/improvements are desired and at which locations or sites: (i.e., a bench at the XYZ Park, or a dog waste bag station at the ABC Park)

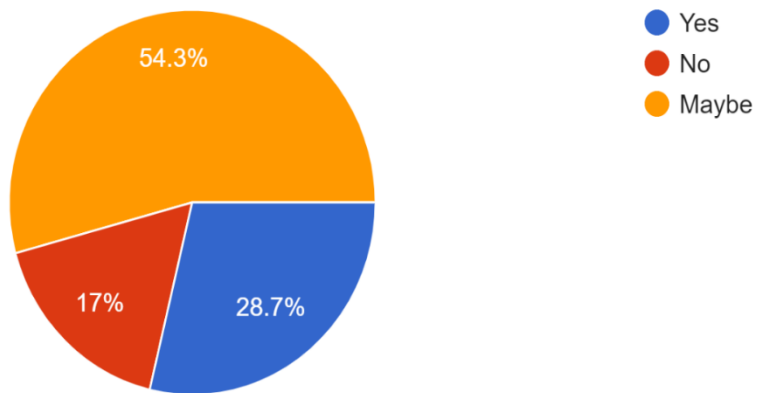
See Supporting Document B for full list of responses.

What do you feel the top five priorities/action items/improvements should be during the next five years to enhance our public parks or recreation sites:

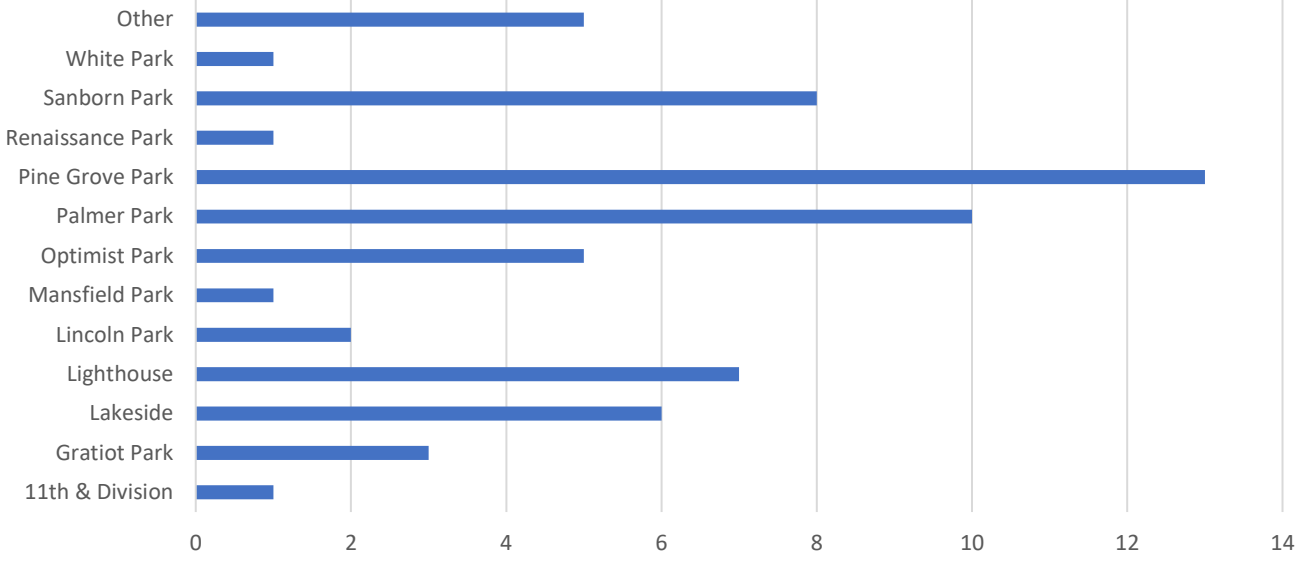
See Supporting Document C for full list of responses.

Would you ever consider becoming a supporter of the parks through a volunteer program similar to "Adopt-A-Park" to assist with fundraising and/or beautification or maintenance?

94 responses

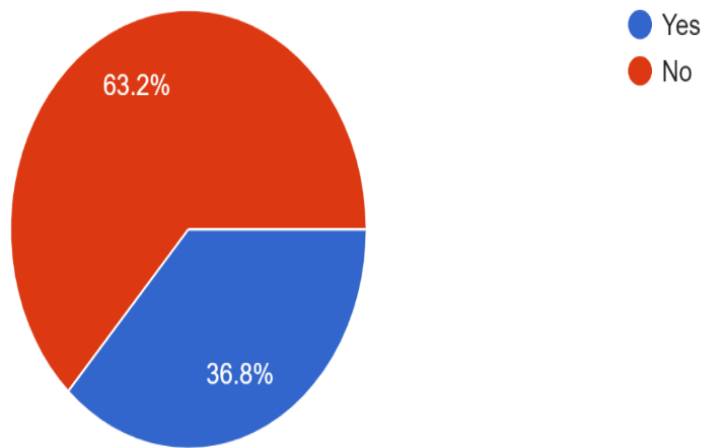


If yes, do you have a favorite park you would like to support?



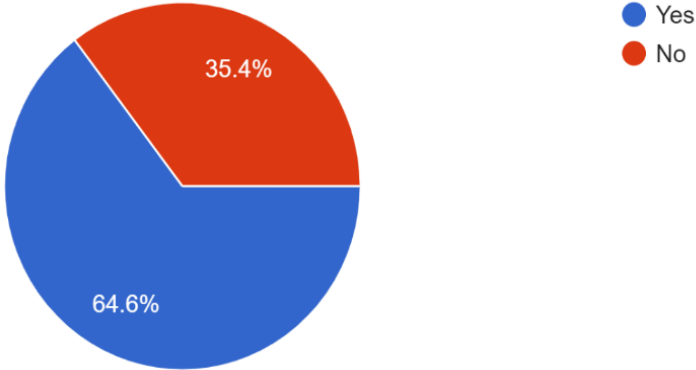
Would you ever consider a financial donation to assist with the development and sustainable care of a park or recreation site or activity?

87 responses

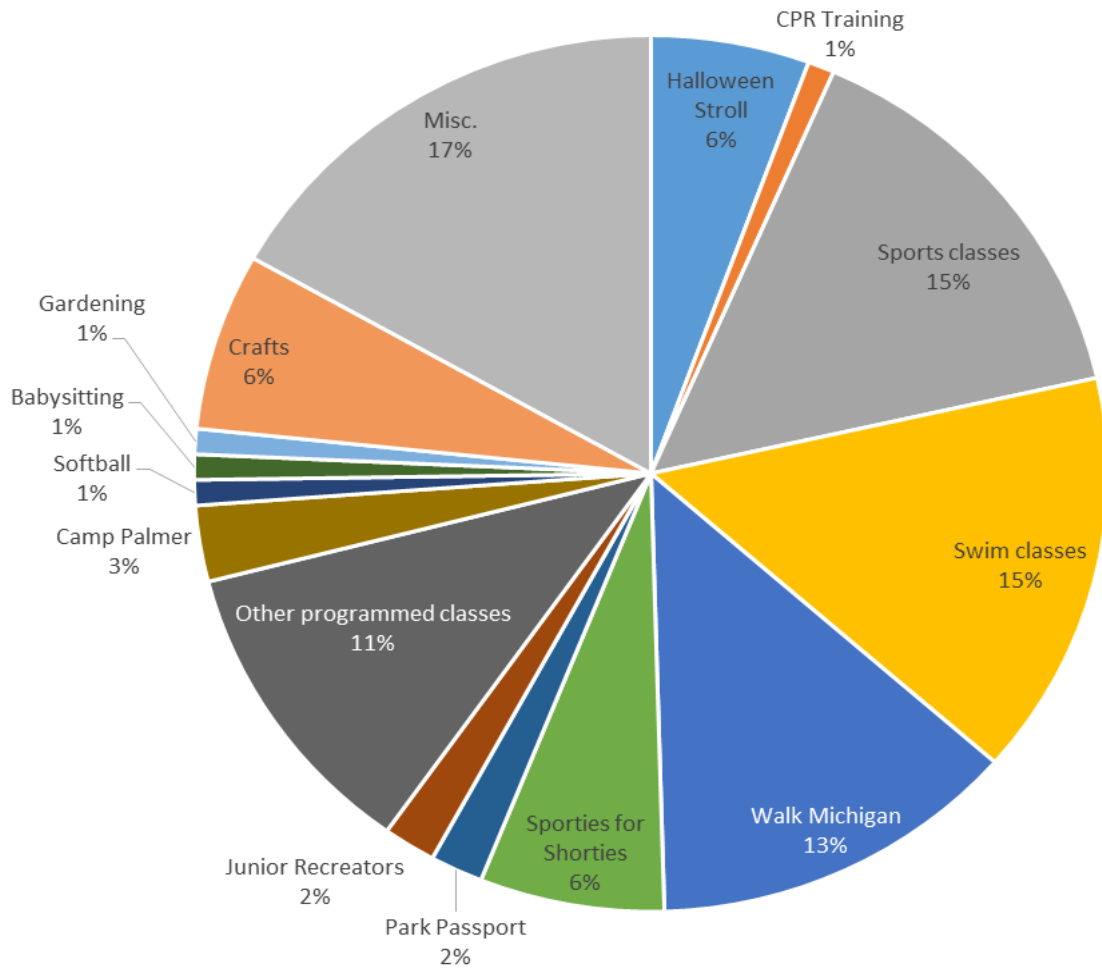


SECTION II: RECREATION

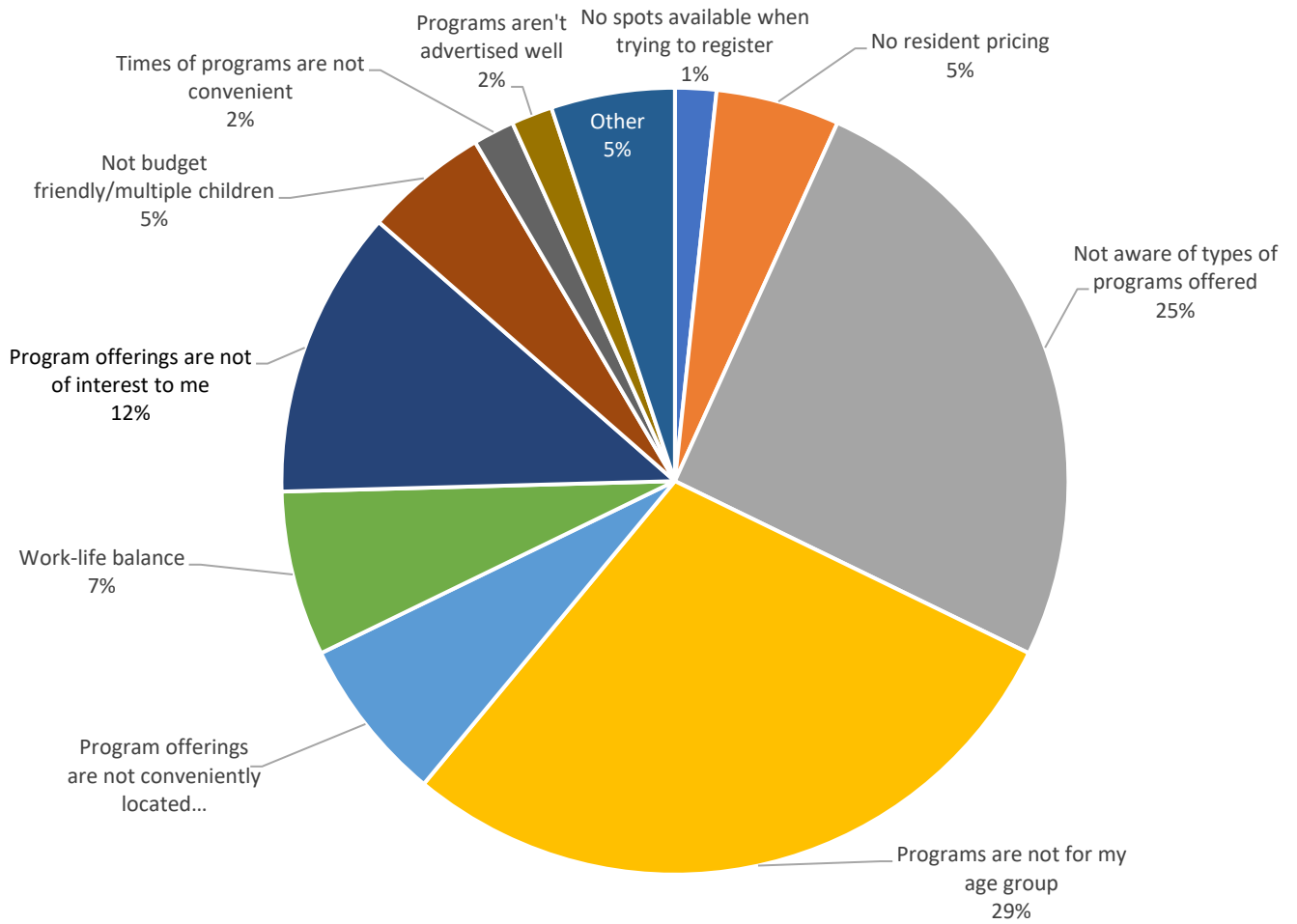
Have you or your family ever participated in a program(s) at the Recreation Department?
99 responses



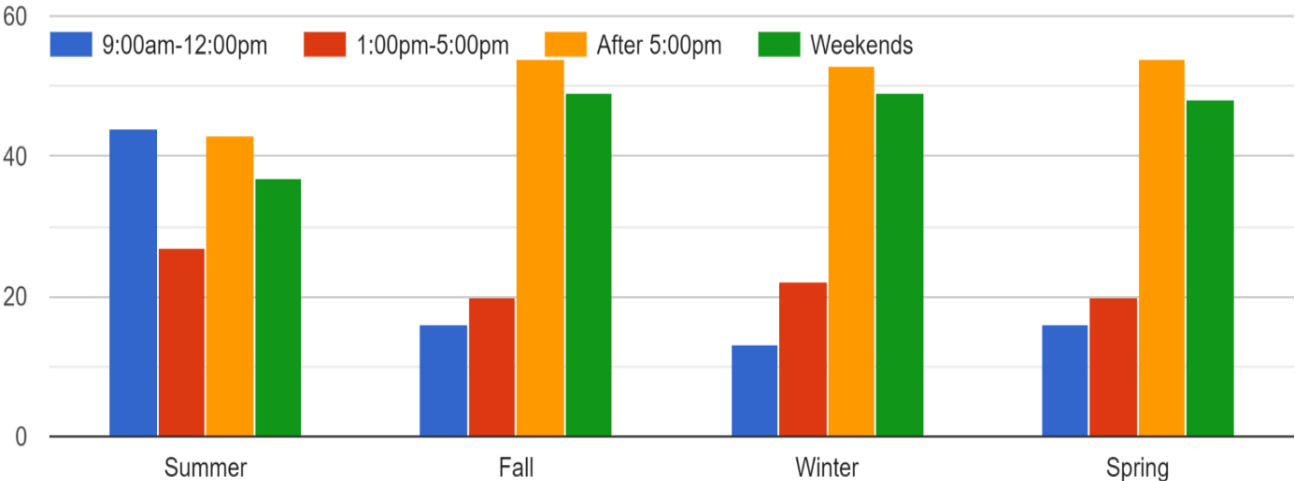
If yes, which program(s):



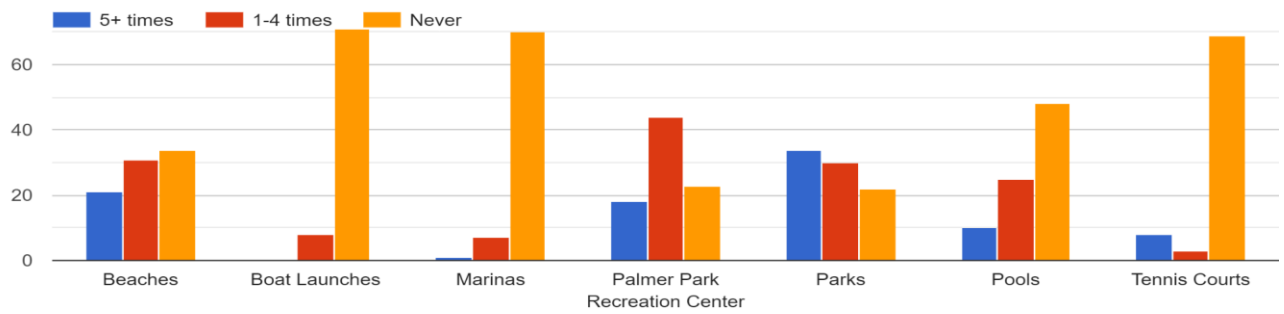
If you do not utilize the Port Huron Recreation programs, what are you reasons? (Please check all that apply)



What times would you most use recreation programming? (Check all that apply)



How many times during the past year have you visited the City of Port Huron's or the City of Port Huron's Recreation website for information on the following?

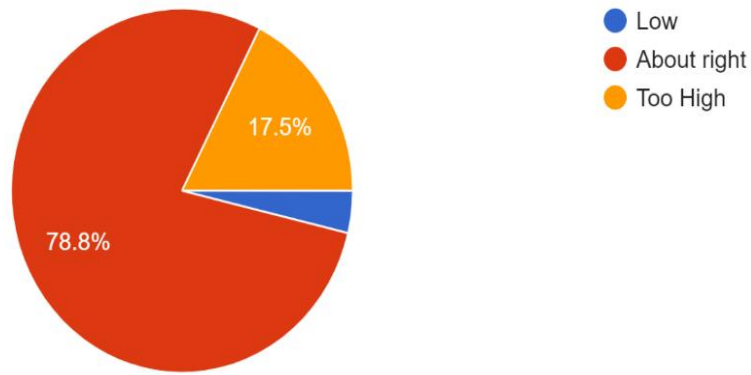


Please provide any suggestions for our website:

See Supporting Document D for full list of responses.

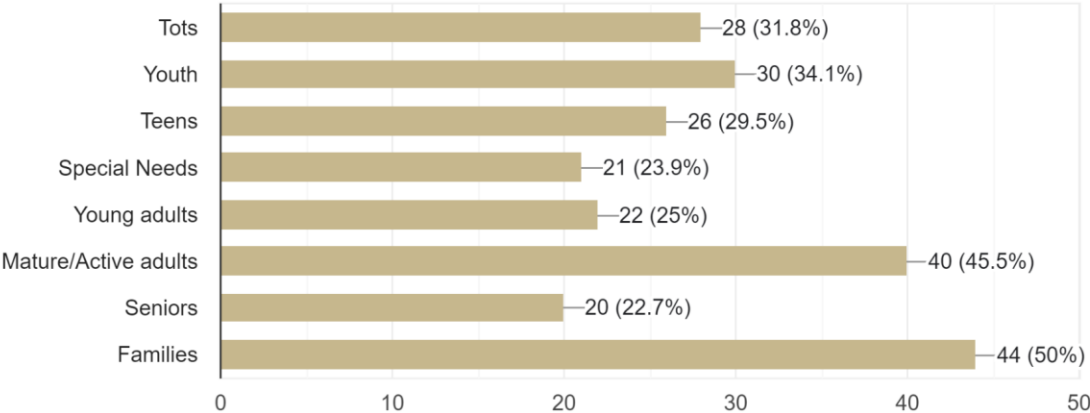
How would you rate the current prices for the Port Huron Recreation programs?

80 responses



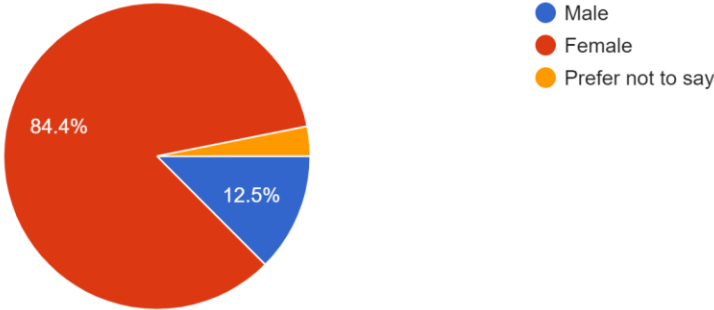
Which population would you like the Port Huron Recreation Department to offer more program for?

88 responses

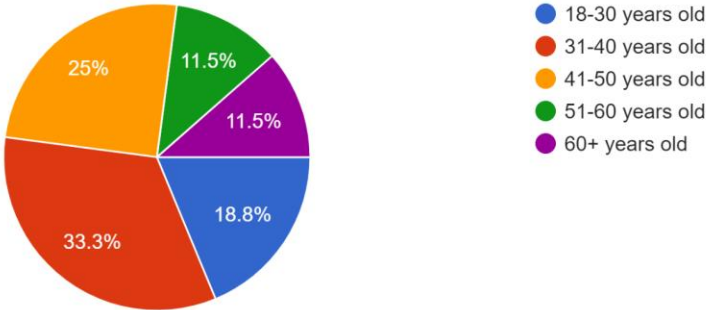


SECTION III: OPTIONAL

Sex
96 responses

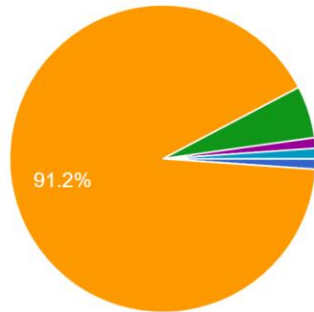


Age
96 responses



Ethnic Background

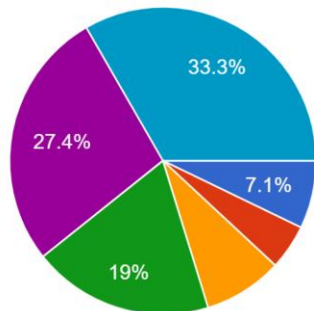
91 responses



- African American
- Asian
- Caucasian
- Hispanic
- Native American
- German/black river band indiginous

Household Income

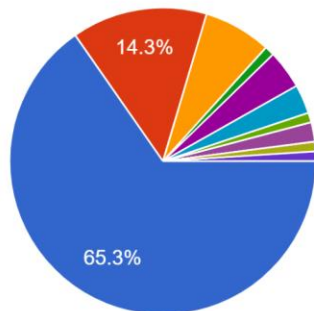
84 responses



- Less than \$15,000
- \$15,001 - \$25,000
- \$25,001 - \$35,000
- \$35,001 - \$50,000
- \$50,001 - \$75,000
- Over \$75,001

Where you do you live?

98 responses



- City of Port Huron
 - Fort Gratiot Township
 - Port Huron Township
 - Clyde Township
 - Kimball Township
 - Lakeport
 - Lexington
 - Marysville
- ▲ 1/2 ▼

Appendix D – Classification of Parks

Classification	General Description	Location Criteria	Size Criteria
Mini-Park	Used to address limited, isolated or unique recreational needs.	Less than ¼ mile distance in residential setting.	Between 2500 sq. ft. and one acre in size.
Neighborhood Park	Neighborhood park remains the basic unit of the park system and serves as the recreational and social focus of the neighborhood. Focus is on informal active and passive recreation.	¼- to ½-mile distance and uninterrupted by non-residential roads and other physical barriers.	5 acres is considered minimum size. 5 to 10 acres is optimal.
School-Park	Depending on circumstances, combining parks with school sites can fulfill the space requirements for other classes of parks, such as neighborhood, community, sports complex and special use.	Determined by location of school district property.	Variable-depends on function.
Community Park	Serves broader purpose than neighborhood park. Focus is on meeting community-based recreation needs, as well as preserving unique landscapes and open spaces.	Determined by the quality and suitability of the site. Usually serves two or more neighborhoods and ½ to 3 mile distance.	As needed to accommodate desired uses. Usually between 30 and 50 acres.
Large Urban Park	Large urban parks serve a broader purpose than community parks and are used when community and neighborhood parks are not adequate to serve the needs of the community. Focus is on meeting community-based recreational needs, as well as preserving unique landscapes and open spaces.	Determined by the quality and suitability of the site. Usually serves the entire community.	As needed to accommodate desired uses. Usually a minimum of 50 acres, with 75 or more acres being optimal.
Natural Resource Areas	Lands set aside for preservation of significant natural resources, remnant landscapes, open space, and visual aesthetics/buffering.	Resource availability and opportunity.	Variable.
Greenways	Effectively tie park system components together to form a continuous park environment.	Resource availability and opportunity.	Variable.
Sports Complex	Consolidates heavily programmed athletic fields and associated facilities to larger and fewer sites strategically located throughout the community.	Strategically located community-wide facilities.	Determined by projected demand. Usually a minimum of 25 acres, with 40 to 80 acres being optimal.
Special Use	Covers a broad range of parks and recreation facilities oriented toward single- purpose use.	Variable-dependent on specific use.	Variable.

Appendix E – Suggested Facility Development Standards

ACTIVITY/ FACILITY	RECOMMENDED SPACE REQUIREMENTS	RECOMMENDED SIZE AND DIMENSIONS	RECOMMENDED ORIENTATION	NO. OF UNITS PER POPULATION	SERVICE RADIUS	LOCATION NOTES
Badminton	1620 sq. ft.	Singles - 17' x 44' Doubles - 20' x 44' with 5' unobstructed area on all sides.	Long axis north- south.	1 per 5000	¼ - ½ mile	Usually in school, recreation center or church facility. Safe walking or biking access.
Basketball						
1. Youth	2400-3036 sq. ft.	46'-50' x 84'	Long axis north- south.	1 per 5000	¼ - ½ mile	Same as badminton.
2. High School	5040-7280 sq. ft.	50' x 84'				Outdoor courts in neighborhood and community parks, plus active recreation areas in other park settings.
3. Collegiate	5600-7980 sq. ft.	50' x 94' with 5' unobstructed space an all sides.				
Handball (3-4 wall)	800 sq. ft. for 4- wall. 1000 for 3-wall	20' x 40' - Minimum of 10' to rear of 3- wall court. Minimum 20' overhead clearance.	Long axis north- south. Front wall at north end.	1 per 20,000	15-30 minute travel time	4-wall usually indoor as part of multi- purpose facility. 3-wall usually outdoor in park or school setting.
Ice Hockey	22,000 sq. ft. including support area.	Rink 85' x 200' (minimum 85' X 185'. Additional 5000 sq. ft. support area).	Long axis north- south if outdoors.	Indoor- 1 per 100,000. Outdoor- depends on climate	½ - 1 hour travel time	Climate important consideration affecting number of units. Best as part of multi-purpose facility.
Tennis	Minimum of 7,200 sq. ft.	36' x 78'. 12' clearance on both	Long axis north-	1 court per	¼ - ½ mile	Best in batteries of 2-

ACTIVITY/ FACILITY	RECOMMENDED SPACE REQUIREMENTS	RECOMMENDED SIZE AND DIMENSIONS	RECOMMENDED ORIENTATION	NO. OF UNITS PER POPULATION	SERVICE RADIUS	LOCATION NOTES
	single court. (2 acres for complex.)	sides; 21' clearance on both ends.	south.	2000		4. Located in neighborhood / community park or near school site.
Volleyball	Minimum of 4,000 sq. ft.	30' x 60'. Minimum 6' clearance on all sides.	Long axis north-south.	1 court per 5000	½ - 1 mile	Same as other court activities (e.g., badminton, basketball, etc.).
1. Youth 2. High School 3. Collegiate	2400-3036 sq. ft. 5040-7280 sq. ft. 5600-7980 sq. ft.	46'-50' x 84' 50' x 84' 50' x 94' with 5' unobstructed space an all sides.	Long axis north-south.	1 per 5000	¼ - ½ mile	Same as badminton. Outdoor courts in neighborhood and community parks, plus active recreation areas in other park settings.
Baseball						
1. Official 2. Little League	3.0-3.85 A minimum 1.2 A minimum	Baselines-90' Pitching distance-60.5' Foul lines-min. 320' Center field-400'+ Baselines-60' Pitching distance-46' Foul lines-200' Center field-200' - 250'	Locate home plate so pitcher throwing across sun and batter not facing it. Line from home plate through pitcher's mound to run east-northeast.	1 per 5000 Lighted-1 per 30,000	¼ - ½ mile	Part of neighborhood complex. Lighted fields part of community complex.
Field Hockey	Minimum 1.5A	180' x 300' with a minimum of 10' clearance on all sides.	Fall season-long axis northwest to southeast. For longer periods, north to south.	1 per 20,000	15-30 minutes travel time	Usually part of baseball, football, or soccer complex in community park or adjacent to

ACTIVITY/ FACILITY	RECOMMENDED SPACE REQUIREMENTS	RECOMMENDED SIZE AND DIMENSIONS	RECOMMENDED ORIENTATION	NO. OF UNITS PER POPULATION	SERVICE RADIUS	LOCATION NOTES
						high school.
Football	Minimum 1.5A	160' x 360' with a minimum of 6' clearance on all sides.	Same as field hockey.	1 per 20,000	15-30 minutes travel time	Same as field hockey.
Soccer	1.7 to 2.1A	195' to 225' x 330' to 360' with a 10' minimum clearance on all sides.	Same as field hockey.	1 per 10,000	1-2 miles	Number of units depends on popularity. Youth soccer on smaller fields adjacent to schools or neighborhood parks.
Golf-Driving Range	13.5A for minimum of 25 tees	900' x 690' wide. Add 12' width for each additional tee.	Long axis southwest/northeast with golfer driving toward northeast.	1 per 50,000	30 minutes travel time	Part of golf course complex as a separate unit. May be privately operated.
1/4-Mile Running Track	4.3A	Overall width-276' length-600' Track width for 8 to 4 lanes is 32'.	Long axis in sector from north to south to northwest/south east with finish line at northerly end.	1 per 20,000	15-30 minutes travel time	Usually part of high school or community park complex in combination with football, soccer, etc.
Softball	1.5 to 2.0A	Baselines-60' Pitching distance-45' (men) - 40' (women). Fast pitch field radius from plate-225' between foul lines. Slow pitch-275' (men) - 250' (women).	Same as baseball.	1 per 5,000 (if also used for youth baseball)	¼- to ½- mile	Slight difference in dimensions for 16" slow pitch. May also be used for youth baseball.
Multiple Recreation Court (basketball,	9,840 sq. ft.	120' x 80'	Long axis of courts with primary use	1 per 10,000	1-2 miles	In neighborhood or community

ACTIVITY/ FACILITY	RECOMMENDED SPACE REQUIREMENTS	RECOMMENDED SIZE AND DIMENSIONS	RECOMMENDED ORIENTATION	NO. OF UNITS PER POPULATION	SERVICE RADIUS	LOCATION NOTES
volleyball, tennis)			north-south.			parks.
Trails	N/A	Well defined head. Capacity- Rural trails 40 hikers/day/ mile. Urban trails- 90 hikers/ day/mile.	N/A	1 system per region	N/A	
Archery Range	Minimum 0.65A	300' length x minimum 10' between targets. Roped clear space on sides of range. Minimum of 30' clear space behind targets. Minimum of 90' x 45' with bunker.	Archer facing north + or - 45 degrees.	1 per 50,000	30 minutes travel time	Part of a regional/metr o park complex.
Combination Skeet and Trap Field (8 station)	Minimum 30A	All walks and structures occur within an area approximately 130' wide by 115' deep. Minimum cleared area is contained within two superimposed segments with 100- yard radii (4 acres). Shot-fall danger zone is contained within two superimposed segments with 300- yard radii (36 acres).	Center line of length runs northeast/south west with shooter facing northeast.	1 per 50,000	30 minutes travel time	Part of a regional/metr o park complex.
Golf Par 3 (18- Hole) 9-hole standard 18-hole standard	<ul style="list-style-type: none"> ●50-60A ●Minimum 50A ●Minimum 110A 	<ul style="list-style-type: none"> ●Average length varies- 600-2700 yards ●Average length 2250 yards ●Average length 6500 yards 	Majority of holes on north- south axis.	<ul style="list-style-type: none"> ● - - ●1/25,000 ●1/50,000 	1/2 to 1 hour travel time	9-hole course can accommodat e 350 people/day. 18-hole course can accommodat e 500-550 people a day. Course may

ACTIVITY/ FACILITY	RECOMMENDED SPACE REQUIREMENTS	RECOMMENDED SIZE AND DIMENSIONS	RECOMMENDED ORIENTATION	NO. OF UNITS PER POPULATION	SERVICE RADIUS	LOCATION NOTES
						be located in community, district, or regional/metro park.
Swimming Pools	Varies on size of pool and amenities. Usually 1 to 2A site.	Teaching-minimum of 25 yards x 45' even depth of 3 to 4 feet. Competitive-minimum of 25m x 16m. Minimum of 27 square feet of water surface per swimmer. Ratio of 2:1 deck vs. water.	None-although care must be taken in siting of lifeguard stations in relation to afternoon sun	1 per 20,000 Pools should accommodate 3% to 5% of the total population at a time.)	15 to 30 minutes travel time	Pools for general community use should be planned for teaching, competitive, and recreational purposes with enough depth to accommodate 1m and 3m diving boards. Located in community park or school site.
Beach Areas	N/A	Beach area should have 50 sq. ft. of land and 50 sq. ft. of water per user. Turnover rate is 3. There should be 3-4A supporting land per A of beach.	N/A	N/A	½ to 1 hour travel time	Should have sand bottom with slope a maximum of 5% (flat preferable). Boating areas completely segregated from swimming areas. In regional/metro parks.

Adapted From:

Lancaster, R. A., Ed. Recreation, Park and Open Space Standards and Guidelines. Alexandria, VA: National Recreation and Park Association, 1983.

Mertes, J. D. and J. R. Hall. Park, Recreation, Open Space and Greenway Guidelines. Alexandria, VA: National Recreation and Park Association, 1995

Appendix F – Maintenance Policy, Site Plans and Inventory of Parks and Recreation Facilities



PARK AND RECREATION DIVISION

MAINTENANCE PLAN AND POLICIES

The City of Port Huron takes great pride in their public parks and recreation sites. It is important to the community that publicly-owned parks, green spaces, trails and recreation sites are safe, accessible, well maintained and attractive to all. The City's Parks and Recreation Department, including the Forestry Division are responsible for maintaining 30 separate park and playground locations that cover approximately 178 acres and more than 3 miles of waterfront. Well maintained and easily accessible recreation facilities are part of the community's quality of life and attributes that are sought by potential investors and home buyers.

Park maintenance activities include, but are not limited to:

- ***Maintaining baseball and softball fields***
- ***Maintaining soccer fields and multi-sport fields, including ice rinks and sledding hills***
- ***Installation and maintenance of playground equipment***
- ***Cutting and trimming of grass, weeding shrubs and flower beds***
- ***Planting of trees and pruning as necessary***
- ***Trash and litter pick up***
- ***Cleaning parking lots at parks and recreation sites, regrading, plowing, repaving and striping as necessary***
- ***Maintain signage at each site, including instructional signs, ADA parking signs and educational sign boards***
- ***Building maintenance and repairs, including kayak launch, and walkways, lighting and fencing***
- ***Install seasonal equipment (tables, play equipment, trash receptacles)***
- ***Periodic inspection of playground equipment by City's Certified Playground Inspector and arrange for repairs as necessary.***

The community has dedicated full time employees and part time staff to oversee the inspection and maintenance of each site. Maintenance is scheduled on a daily, weekly, monthly, quarterly, and annual basis as necessary.

The annual budget for both the Park and Recreation Department and the Forestry Division that reports to that Department includes costs for maintenance of other public owned sites. An additional amount is set aside annually during the community's budget allocation process for capital improvements in the park and recreation sites and funding is also available from a local city millage allocation and an annual millage allocation from the St. Clair County Parks and Recreation Commission.

PARK AND RECREATION MAINTENANCE SCHEDULE GUIDE

DAILY

1. Trash Removal – Monday thru Friday in January-April; and Nov-December
2. Trash Removal – Monday thru Sunday during May-October
3. Daily inspections by staff to note damage due to weather or other issues and restroom maintenance.
4. Daily Inspections by staff for picnic table placement, parking lot access.
5. Restroom cleaning and maintenance: daily at permanent restroom facilities; weekly or after special events as necessary for temporary, portable restroom facilities by outside contractor.

WEEKLY

1. Grass mowed once a week by staff and edged/weeded.
2. Sidewalks and parking lots cleared of snow and salted as necessary
3. Certified Playground Inspector (full time staff employee) inspects play equipment, recreation equipment and sites for any damage or additional maintenance. Park staff also responds to any maintenance complaints, special needs due to seasonal events or programs.
4. Recreation Supervisor or Park staff check supplies and orders as necessary
5. Flower beds and planting areas weeded, watered and adjusted as seasonal conditions determine by staff and volunteers.

MONTHLY/QUARTERLY/ANNUALY

1. Trees and large shrub plantings are inspected and noted for needs such as pruning, fertilizing, mulching, replacement or other work by forestry staff.
2. Capital improvements, special repair or replacement requests by the Park or Recreation Supervisors, or staff are reviewed and authorized by the City Council at monthly meetings.
3. Annual Budget considerations and requests are review at the appropriate staff meetings prior to submittal for consideration by Recreation Director to the Finance Director, and then for final consideration as part of the city's annual budget to the City Council
4. Capital Improvement Plan reviewed for use to determine priority needs, available resources and grant application strategies annually with Recreation, Parks and Forestry staff.

Appendix G – Transmittal Letters to St. Clair County Metro Planning and to SEMCOG For Review/Comment on Draft and Final



City of Port Huron

100 McMorran Boulevard

Port Huron, Michigan 48060

January 24, 2023

Southeast Michigan Council of Governments (SEMCOG)
1001 Woodward Avenue, Suite 1400
Detroit, Michigan 48226-1904

Re: City of Port Huron, 2023-2027 Parks and Recreation Plan

Attached please find the final 2023-2027 Parks and Recreation Plan for the City of Port Huron.

The Plan was approved by the City Council at their January 23rd meeting after a six month process that included an online survey, several public meetings and a 30 day public comment period regarding the draft plan.

The Plan was made available on the city website, at the City Clerk's Office, the Main Branch of the St. Clair County Library, and the Palmer Park Recreation Center. The final Plan will also be made available at the same locations to accommodate public participation.

The plan will be uploaded to the Department of Natural Resources for their review and approval.

Copies have also been provided to the St. Clair County Metropolitan Planning Commission and the St. Clair County Parks and Recreation Commission.

If you have any questions, please feel free to contact me at winzern@porthuron.org. Thank you for your continued guidance and assistance.

Sincerely,

Nancy Winzer,
Director of Parks and Recreation

Maritime Capital of the Great Lakes®



January 26, 2023

St. Clair County Metropolitan Planning Commission
200 Grand River Avenue
Port Huron, Michigan 48060

Re: City of Port Huron, 2023-2027 Parks and Recreation Plan

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Sincerely,

Nancy Winzer,
Director of Parks and Recreation

Maritime Capital of the Great Lakes®



City of Port Huron

100 McMorran Boulevard

Port Huron, Michigan 48060

January 26, 2023

St. Clair County Parks and Recreation Commission
8254 County Park Drive
Goodells, Michigan 48027

Attn: Mr. Dennis Delor, Director

Re: City of Port Huron, 2023-2027 Parks and Recreation Plan

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Sincerely,

Nancy Winzer,
Director of Parks and Recreation

Maritime Capital of the Great Lakes[®]

Appendix H – Transmittal Letter – Hardcopy of Final Plan and Confirming Electronic Submission to MDNR



City of Port Huron

100 McMorran Boulevard

Port Huron, Michigan 48060

January 26, 2023

Michigan Department of Natural Resources
Grants Management Division
P.O. Box 30425
Lansing, Michigan 48909-7925

Attn: Ms. Samantha Davis, Grant Coordinator

Re: City of Port Huron, 2023-2027 Parks and Recreation Plan

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Sincerely,

Nancy Winzer,
Director of Parks and Recreation

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Appendix I – Post-Completion Reports, Submitted Separately